

COMMUNICATION AUDIT
FOR THE
INTERNATIONAL INSTITUTE FOR APPLIED SYSTEMS ANALYSIS
PHASE I
EXTERNAL COMMUNICATIONS

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PREFACE

On several occasions the need for dedicated international high-speed data channels at IIASA has been discussed. While the advantages of such communication facilities for an international organization like IIASA are clear, the cost is a major barrier. Before any detailed cost/benefit analysis can be conducted, it is necessary to know more about the communication patterns currently existing within IIASA. These patterns are most meaningful if taken in their total context, i.e. if the broadest range of communication media are evaluated.

In early 1977 an analysis was conducted of external communication mechanisms currently in use at IIASA. This analysis was based on a six-month sample (September 76 through February 77) of the communication traffic via ten different media (telephone, telegrams, night letters, European telex, Non-European telex, travel by IIASA staff, visitors to IIASA, workshops, mail, and IIASA publications). By condensing the data for telegrams, nightletters, European telex, and Non-European telex into one mode an analysis of seven general modes was then conducted. The analysis did not include local telephone traffic (i.e. non long distance) nor did it cover incoming messages via mail, telex/telegram or telephone or internal seminars.

While this study has helped to clarify a portion of the current communication traffic at IIASA, it does not answer the question regarding the justification for high-speed data channels. That answer will evolve, but in the meantime this report can provide useful data on what now exists. Even so, this is a snapshot of the situation several months ago and even now data traffic for telexes, as an example, is increasing.

A further study is also recommended of the internal communication patterns within IIASA. Such a study could follow the form of the Communication Audit offered by the International Communication Association (ICA) (Goldhaber, G.M. et al. "ICA Communication Audit Survey Instrument: 1977 Organizational Norms,", undated report, State University of New York at Buffalo) and would provide details on the communication patterns of the staff at IIASA with a focus on their interaction with each other. Such a study can be justified for several reasons. First, it would provide useful insight into the organizational and management relationships at IIASA. Second, it would provide an indication of the patterns of communication between scientists which could be extended back to the home institutions of IIASA scientists if high speed communication channels were available for computer-communication systems (e.g. computer conferencing).

The data base used for this study is in machine-readable form and is available for additional analysis. Interested individuals should contact U. Sichra (X-293) or D. Penniman (X-498).

CONTENTS

| | |
|---|-----|
| PREFACE | 1 |
| 1.0 INTRODUCTION | 4 |
| 1.1 Organization of Report | 4 |
| 1.2 Sampling Technique | 4 |
| 1.3 Method of Analysis | 4 |
| 1.3.1 Processing Routines | 4 |
| 1.3.2 Special Cost Estimates | 5 |
| 2.0 SUMMARY OF RESULTS | 10 |
| 2.1 Overall Traffic | 10 |
| 2.2 Monthly Variation | 10 |
| 2.3 Cost Center Variations (Grouped) .. | 10 |
| 2.4 Private Expenses | 11 |
| 2.5 General Results | 12 |
| APPENDICES (DETAILED DATA) | 21 |
| APPENDIX A: Telephone | 22 |
| APPENDIX B: Telegrams | 37 |
| APPENDIX C: Night Letters | 47 |
| APPENDIX D: European Telex | 56 |
| APPENDIX E: Non-European Telex | 64 |
| APPENDIX F: Trips | 73 |
| APPENDIX G: Visitors | 83 |
| APPENDIX H: Workshops | 89 |
| APPENDIX I: Mail | 93 |
| APPENDIX J: Reports | 102 |

List of Tables

- 1.1 Data Sources and Restrictions by Mode for External Communication Analysis of IIASA
- 1.2 Standard Data Base Record Format for Communication Mode Usage Data
- 2.1 Analysis of Six-Month Sample of Communication Modes at IIASA
- 2.2 Monthly Information Output Comparison by Mode
- 2.3 Cost Center Groupings Used for Summary Analysis

List of Figures

- 2.1 Selected Communication Modes Compared by Expenditure, Output in Words, and Cost per Word
- 2.2 Monthly Fluctuation of Communication Mode Usage
- 2.3 Proportion of Communication Activity by Each Cost Center Grouping
- 2.4 Proportion of Expenditure and Activity for Selected Communication Modes for Private Staff Usage

1.0 INTRODUCTION

1.1 Organization of Report

The survey of external communication activity is organized in two major parts: (1) the body of the report which summarizes the results for each communication mode on the basis of overall traffic, monthly variations, cost center variations, extent of private usage of selected modes, and general results and (2) detailed appendices for each communication mode including analysis by country. Sampling technique and method of analysis are described in the following sections of the introduction.

1.2 Sampling Technique

For the six-month period September 1976 through February 1977 all available data on communication activity for the modes shown in Table 1.1 were collected from a variety of sources at IIASA. Table 1.1 indicates the sources of data for each mode and any estimates, assumptions, or limitations related to data for each mode.

In cases where modes involved personal use (e.g. travel, telex, telephone) and that data were included in the sample, all names or personal identification were eliminated from the data base to prevent invasion of privacy.

1.3 Method of Analysis

The data base of source data was constructed around a basic record format which could be used across all modes of communication to be evaluated. This basic record contained the fields shown in Table 1.2.

1.3.1 Processing Routines

A series of processing routines were written to select and analyze each subset of data by communication mode. These routines cumulated data by mode for each country by month and cost center plus summarized data across all cost centers and across all months. The tables generated by these routines appear in Appendices A through J. For each table an average monthly cost and frequency were generated where appropriate and cumulative totals were generated for each variable. The basic variables analyzed for each mode were necessarily tailored for that mode, but generally included a total length measure (e.g. words, minutes, days), cost (AS), frequency of usage, average length per unit, and average cost per unit.

1.3.2 Special Cost Estimations

Only the visitors expenditure record from Cost Center 100 (Director's Office) was available and therefore the average travel expenses for a visitor are based on this limited data. The per diem costs are standard for standard visitors. Thus it was possible to compute the average cost of a visitor day (i.e. travel + per diem). This, on the other hand, gives a low estimate of cost per visitor day, due to the occasional arrival of some special visitors with extra fees.

The data available for workshop expenditures only included travel expenses and per diems. From them an average expenditure for a workshop attendee day was computed. In our sample period there were a few workshops which did not debit the cost center budgets. The average expenses for workshops in a month were computed, however, as if there had been no free-of-charge workshops.

TABLE 1.1: DATA SOURCES AND RESTRICTIONS BY MODE
FOR EXTERNAL COMMUNICATION ANALYSIS OF IIASA

| Communication Mode | Source | Restrictions (Estimates, Assumptions, Limitations) |
|--------------------|--------------------------------------|--|
| Telephone | Direct-Dial From PTT Billing Records | Outgoing long distance calls only. Includes private calls (cost center # 1). |
| | Other from Switchboard Log Records | |
| Telegrams | PTT Billings | Includes private telegrams (cost center # 1). Outgoing only. |
| | PTT Billings | Includes private night letters (cost center #1). Outgoing only. |
| Night Letters | PTT Billings | |
| | Telex Operator Records | Data by cost center is estimated each month by telex operator, as PTT billing arrives quarterly and is aggregated. Estimated data is used for cost center billing. General rule for computing no. of tellexes (European) from total monthly billing of each cost center is 10 AS per telex. No telex length data available. Outgoing only. Private telexes not included. Eastern countries included in non-European due to PTT billing policy. |
| European Telex | | |

TABLE 1.1: (Continued)

| Communication Mode | Sources | Restrictions (Estimates, Assumptions, Limitations) |
|--------------------|-----------------------------|---|
| Non-European Telex | PTT Billings | <p>Includes private telexes (cost center #1).</p> <p>Outgoing telexes only.</p> <p>Includes Eastern European countries due to PTT billing policy.</p> |
| Trips | Travel Authorizations | <p>Does not include exclusively private travel.</p> <p>Does include combined private/IIASA travel. Where multiple destinations were involved, only the most distant destination was included. Cost is amount committed on travel authorization. Where trip cut across two calendar months, time was arbitrarily assigned to the ending month of the trip.</p> |
| Visitors | Visitor's Services Log | <p>No cost data available, except for Director's Office visitors. Consequently, cost data were estimated from average cost data computed on this limited data. Where visit lasted across two calendar months, the time was arbitrarily assigned to the ending month. Does not include attendees to workshops.</p> |
| Workshops | Conference Services Records | <p>Includes only cost for travel and per diem.</p> <p>Does not include internal Seminars/Conferences. Location was always Austria.</p> <p>Conferences outside the Institute not included.</p> |

TABLE 1.1: (Continued)

| Communication Mode | Source | Restrictions (Estimates, Assumptions, Limitations) |
|--------------------|-----------------------------------|--|
| Mail | Mail Room Log | No private usage data (estimated by mail room staff at 700 AS per month). Average per item postage charge estimated at 15 AS by mail room staff. Does not include incoming mail. Mailing cost for publications is not reflected in individual cost center data, but is generally billed to Documents and Publications Department. |
| Reports | Documents and Publications Office | Only the number, type, and length of publications was requested as source data. No. of copies of each publication estimated at 600 by Docs/Pubs Office. Average cost per page (based on assumption of 600 copies) is estimated at 275 AS (Duis memo dated 1975-09-17). |

TABLE 1.2: STANDARD DATA BASE RECORD FORMAT FOR COMMUNICATION
MODE USAGE DATA

| FIELD TYPE | FIELD LENGTH (characters) (1) | TYPICAL CONTENTS |
|--------------------|----------------------------------|--|
| Communication Mode | 2 | TR (indicating travel) |
| Begin Date | 8 | 76 8 27 |
| End Date | 8 | 76 8 30 |
| Destination | 28 | Switzerland |
| Length (2) | 10 | 4 (e.g. days, units vary with mode) |
| Cost Center | 3 | 520 |
| Cost | 14 | 7374.00 (Austrian Schillings) |

(1) Without type-separating blanks

(2) For travel, visitors, and workshops this field contains 0 and
the value is computed directly from begin and end dates.

2.0 SUMMARY OF RESULTS

This section contains aggregated summaries of the detailed data presented in the appendices. Where possible, data are grouped into useful subsets or parameterized to allow comparisons across modes, months, and cost centers, for example.

2.1 Overall Traffic

Table 2.1 presents a summary of frequency, unit cost, and cost per month for each mode analyzed. A rough estimation of communication output rate based on words per unit by mode is shown in Table 2.2 as a preliminary means of comparison. This comparison technique clearly does not take into account the qualitative differences in each mode as a means for accomplishing different communication goals and is based on several arbitrary assumptions identified in footnotes to the table.

Figures 2.1.a, 2.1.b and 2.1.c present illustrations of the proportion of communication allocated to each general mode class using the cost data from Table 2.1 and the parameterized data of Table 2.2. Remember that these figures are based upon all of the assumptions noted in Table 2.2. Even so, these graphs provide a rough indication of the expenditures, usage, and cost per word for the various modes.

On the basis of this analysis travel consumes the greatest single portion of expenditure while reports by far outstrip all other modes in terms of words transmitted.

2.2 Monthly Variation

Fluctuations in communication activity (by frequency of usage) for each mode by month are shown in Figure 2.2. Each line represents a different form of communication and the time scale is shown in months for the six-month sample. This figure indicates the relative stability or instability of usage by mode. As an example telephone usage remains relatively stable across time while workshops showed wide variation by month in the sample.

2.3 Cost Center Variations

Based on the data by cost center in Appendices A through J an analysis of grouped data for cost centers according to the sets shown in Table 2.3 was conducted. Notice that the cost center numbers are not current, but reflect historical usage of these numbers during the time period covered by the sample (based on cost center listing dated January 1, 1976, and revisions as of

January 1, 1977). Figure 2.3 shows the relative proportion of activity across all communication modes by each cost center grouping. The rate data is based on the assumptions of Table 2.2. The cost data is based on material presented in Appendices A through J. It should be noted that the variations between cost center groupings provides a rough indication of level of "external contact" by each group.

From this analysis there is clear indication that a wide variation in expenditure exists between various cost center groupings. This data should be compared with overall budget data for each grouping (not available in this report). In addition, there is general agreement between the proportion of expenditure by cost center grouping and the proportion of words produced by the same group. This indicates that all cost centers are paying relatively the same per word and therefore using about the same mix of modes. There are certainly some exceptions to this and a detailed analysis of data in the Appendices can provide each cost center group with a better insight into its own communication mode selection pattern.

2.4 Private Expenses

Figure 2.4 illustrates the proportion of usage for private purposes of selected modes of communication based on expenditure. The percentage by frequency of usage is also given as parenthetical data. In one mode (trips) the data were not evaluated and in other modes (visitors, workshops, reports) its analysis was not appropriate. In the case of outgoing mail the percentage represents an estimate by staff in the mail room and is not based on data in our sample. For European telexes we do not have an estimate of private expenditures. The analysis indicates that a relatively small proportion of the total communication usage is charged to personal activity (telephone is the greatest with over 20%).

2.5. General Results

This overall analysis has provided insight into usage patterns at IIASA for each of seven general external modes of communication. While mode selection is a function of many factors besides cost per word, the usage of each mode is generally related to cost. In addition, some modes are clearly selected because of their speed (e.g. telex and telephone) or interactive nature (e.g. travel, workshop, visitors, and telephone). The role that

high speed data channels would play in IIASA's communication activities could be quite significant, just from this preliminary analysis. Some of the functions could include:

- Message switching (automated mailbox)
- Computer conferencing
- Conference planning
- Report planning and reviewing
- Report production/distribution

The justification from a cost standpoint will require further analysis but the data in this report should provide the basis for that analysis.

TABLE 2.1: ANALYSIS OF SIX-MONTH SAMPLE OF
COMMUNICATION MODES AT IIASA (1)

| Communication Mode | #/Mo. | Unit Cost (AS) | Cost/Mo. (AS) |
|----------------------------|---------|----------------|---------------|
| Telephone | 370 | 105 | 39,000 |
| Telegrams | 33 | 270 | 8,900 |
| Night Letters | 23 | 270 | 6,200 |
| European Telex | 300 | 10(2) | 3,000 |
| Non European Telex | 65 | 135 | 8,800 |
| Travel Days (3) | 245 | 1,300 | 320,000 |
| Visitor Days (4) | 190 | 1,180(5) | 225,000 |
| Workshop Attendee-days (7) | 210 | 710(6) | 150,000 |
| Mail | 4,900 | 15(2) | 73,500(8) |
| Report Pages Printed | 360,000 | 0.57 | 205,000 |

- (1) All values rounded
- (2) Estimated based on experience of individuals handling this mode
- (3) Travel days = No. of trips x trip length
(Avg: 31.6/Mo.) (Avg: 7.7/trip)
- (4) Visitor days = No. of visitors x length of stay
(Avg: 18.2/Mo.) (Avg: 10.5/visitor)
- (5) Estimated based on expenditures for Cost Center 100
- (6) Includes only travel costs and per diems
- (7) Workshop Attendee-days =
No. of workshops x days/workshop x attendees/workshop
(Avg: 2/Mo.) (Avg: 3.1/wsh.) (Avg: 34.2/wsh.)
- (8) Excludes monthly average cost of 25,700 AS for publication mailing which has been included in publications costs.

TABLE 2.2: MONTHLY INFORMATION OUTPUT COMPARISON BY MODE

| Communication Mode | Unit | No. of units per month | Rate per unit (words) | Monthly transfer rate (words) (8) |
|--------------------|---------------|------------------------|-----------------------|-----------------------------------|
| Telephone | Conversation | 370 | 450 (1) | 166,500 |
| Telegrams | Messages | 33 | 40 | 1,300 |
| Night Letter | Messages | 23 | 40 | 900 |
| European Telex | Messages | 300 | 40 (2) | 12,000 |
| Non European Telex | Messages | 65 | 40 (3) | 2,600 |
| Trips | Days | 245 | 27,000 (4) | 6,480,000 |
| Visitors | Days | 190 | 27,000 (5) | 5,140,000 |
| Workshops | Attendee-days | 210 | 14,400 (6) | 3,024,000 (9) |
| Mail | Items | 4,900 | 200 (7) | 980,000 |
| Reports | Pages Printed | 360,000 | 200 | 72,000,000 (10) |
| Total | | - | - | 87,807,300 |

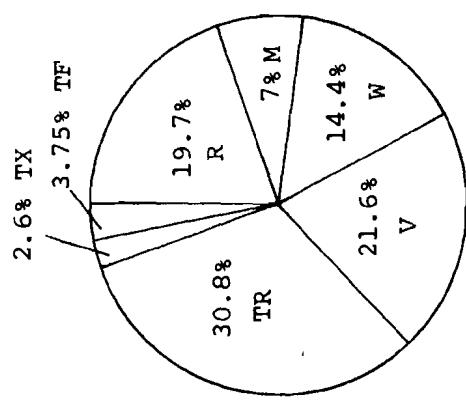
- (1) Rate of speech assumed to be 150 words per minute times estimated 6 minutes per conversation (English language) and IIASA participant speaking 50% of the time.
- (2) Assumed to be the same number of words per message as Night letters or Telegrams (about 40 words/message).
- (3) See (2)
- (4) Assumed two meetings per day at three hours each using speech rate of 150 words per minute and IIASA participant speaking 50% of the time.
- (5) See (4)
- (6) Assumed continuous speech during 8 hours. Assumed no simultaneous conversation between subgroups, but at least one person talking at any time and IIASA participants talking 20% of the time.
- (7) Assumed average item is one-page letter of 200 words (no. of units reduced to correct for report mailing).
- (8) Computed by multiplying (Rate per unit in words) x (Number of units per month), except as noted for trips, workshops and reports where adjustments were made.
- (9) Assumed that an average of 30 persons get the information.
- (10) Assumed 10% backlog to account for reports not distributed and for older reports which are distributed during that month. Words/page same as (7).

TABLE 2.3: COST CENTER GROUPINGS
USED FOR SUMMARY ANALYSIS

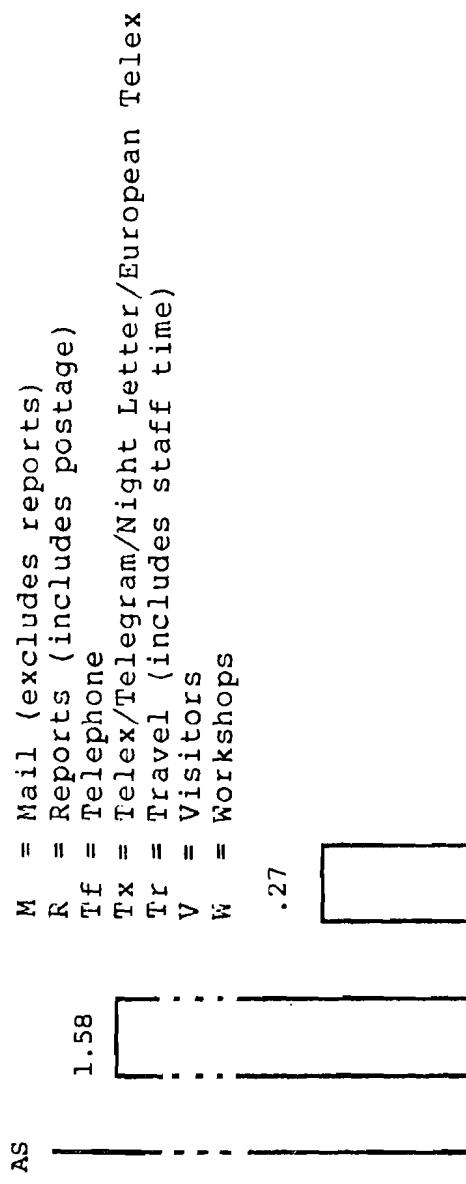
| Group Name | Cost Centers (1) |
|---------------------------------|------------------|
| • Director's Office | 100 |
| • Conferences/PR | 110 ~ 140 |
| • Services (Scientific) | 150 ~ 180 |
| • Administration | 200 ~ 290 |
| Research Programs | |
| • Energy | 510 ~ 570 |
| • Food/Agriculture | 610 ~ 630 |
| Research Areas | |
| • Resources/Environment | 650 ~ 700 |
| • Human Settlement and Services | 730 ~ 740 |
| • Management and Technology | 770 ~ 790 |
| • System and Decision Sciences | 810 ~ 830 |
| General Research | 850 |

(1) All cost center numbers were converted to the new classification as of January 1977 to provide for data consolidation.

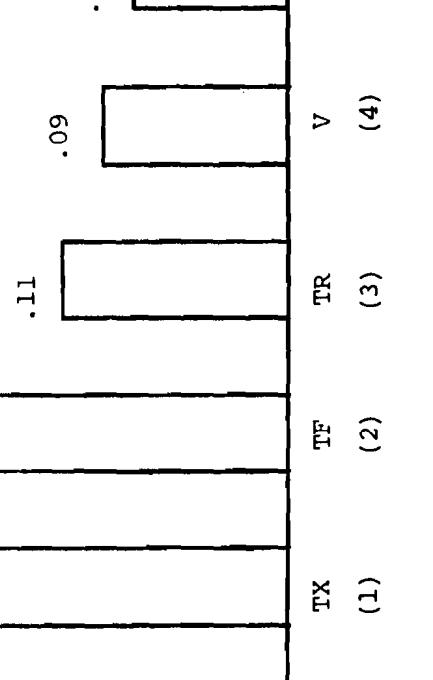
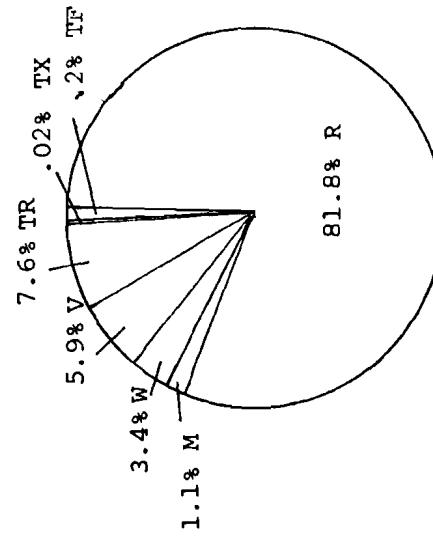
FIGURE 2.1: SELECTED COMMUNICATION MODES COMPARED BY EXPENDITURE,
OUTPUT IN WORDS, AND COST PER WORD



2.1 a: Percentage of expenditure by mode.



2.1 b: Percentage of words (per month) by mode.



2.1 c: Cost per word for different modes *

* Note that this does not take into account staff time and expenses to create the words (e.g. drafting, typing) but only to transmit them via a particular mode, therefore staff time is estimated for telephone, travel, workshops and visitors,

$$(1) \frac{(\text{Telex Co.}) + (\text{European Telex Co.})}{(\text{Telex Wo.}) + (\text{European Telex Wo.})} + \frac{(\text{Night Letter Co.}) + (\text{Telegram Co.})}{(\text{Night Letter Wo.}) + (\text{Telegram Wo.})}$$

$$(2) \frac{(\text{Telephone Expenditure}) + (\text{No.of Calls}) \times (6 \text{ min/Call}) \times (\text{Staff Costs/min})}{(\text{Words Transferred by Telephone})}$$

$$(3) \frac{(\text{Travel Expenditure}) + (\text{Days travelled}) \times (\text{Staff Costs/day})}{(\text{Words Transferred when Travelling})}$$

$$(4) \frac{(\text{Costs/Visitor}) \times (\text{No.of Visitors}) + (\text{Visitor-days}) \times (6 \text{ hrs/day}) \times (\text{Staff Costs/hr})}{(\text{Words Transferred to Visitors})}$$

$$(5) \frac{(\text{Mail Expenditure}) - (\text{Report-mailing Expenditure})}{(\text{Words Transferred by Mail})}$$

$$(6) \frac{(\text{Expenditure/Workshop}) \times (\text{Workshops/year})}{(\text{Words/Workshop-day}) \times (\text{Avg.No.of Attendees/Worksh.}) \times (\text{Workshop-days})}$$

$$(8) \frac{(\text{Publication Expenditure}) + (\text{Mailing Costs for Publications})}{(\text{Words Published})}$$

FIGURE 2.2: MONTHLY FLUCTUATION OF COMMUNICATION MODE USAGE

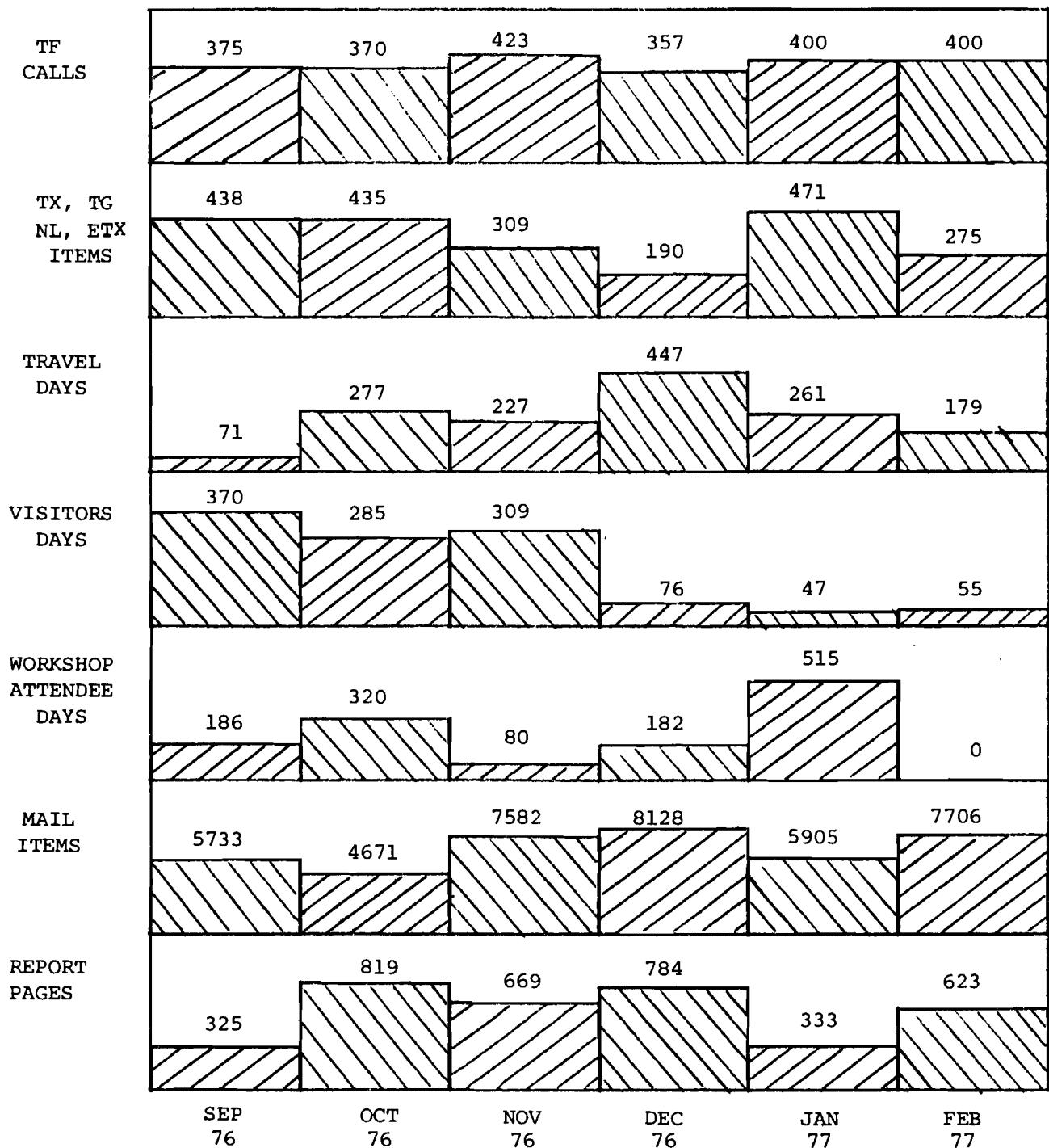


FIGURE 2.3: PROPORTION OF COMMUNICATION ACTIVITY BY EACH COST CENTER GROUPING (WORDS TRANSFERRED AND AS)

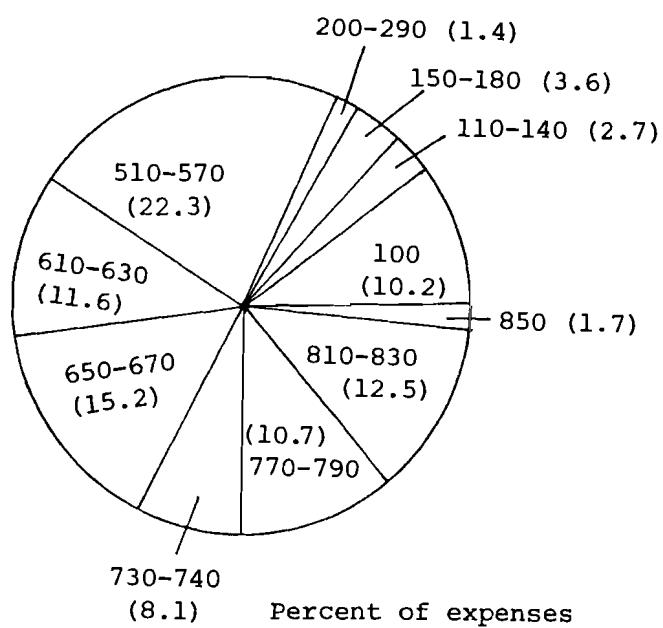
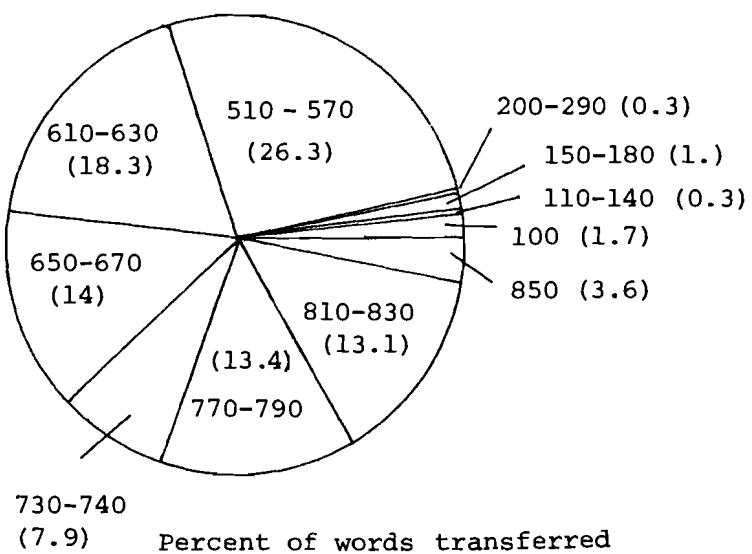
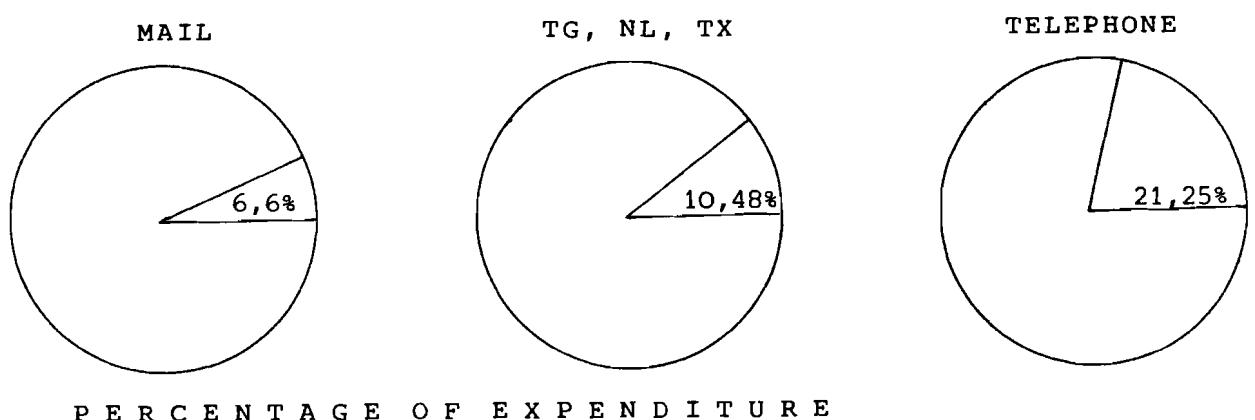
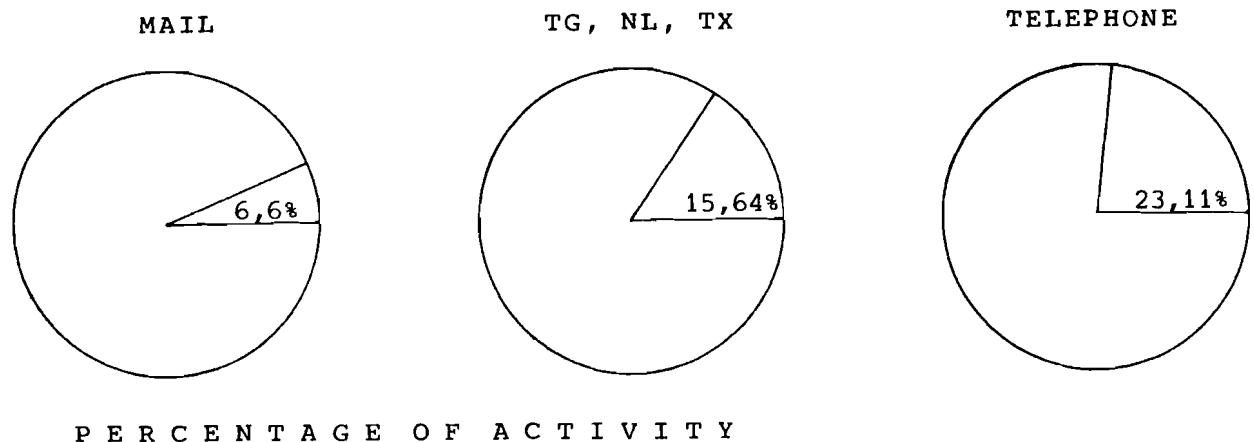


FIGURE 2.4: PROPORTION OF EXPENDITURE AND ACTIVITY FOR SELECTED COMMUNICATION MODES FOR PRIVATE STAFF USAGE



P E R C E N T A G E O F E X P E N D I T U R E



P E R C E N T A G E O F A C T I V I T Y

APPENDICES

The appendices in this section contain the detailed analysis of the sample data for each mode of communication. Each appendix is divided into three sections: (1) an overall summary for that mode, (2) a summary by month, and (3) a summary by cost center. In addition, for certain modes private usage is also analyzed. These listings show values by country for length (e.g. days, words, minutes), cost (total), number (amount of usage), average length per usage and average cost per usage. In addition, for the data by cost center and the data for the entire sample the monthly average cost and amount of usage are shown. Special cost center numbers used include: 0 for summed data across all centers, 1 for private expenditures and 2 for visitors service.

APPENDIX A

TELEPHONE

SAMPLE DATA :

By Country for the Whole Period and All Cost Centers
By Month for All Cost Centers
By Cost Center for the Whole Period
Private

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : C

| monthly average: | cost = | 48945.83 | number = 484.0 | | |
|------------------|-----------------|-------------|---------------------|---------------------|-------------------|
| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
| Australia | 13.0 | 195.00 | 1.0 | 13.0 | 195.00 |
| Austria | 57092.0 | 22537.00 | 456.0 | 125.2 | 49.42 |
| Belgium | 12484.0 | 3620.00 | 37.0 | 337.4 | 81.62 |
| Brazil | 4.0 | 90.00 | 1.0 | 4.0 | 90.00 |
| Bulgaria | 13C2.C | 5278.00 | 35.0 | 37.2 | 150.30 |
| Canada | 4.C | 283.00 | 1.C | 4.0 | 283.00 |
| CSSR | 6559.0 | 2496.00 | 41.0 | 160.0 | 60.38 |
| Denmark | 2892.0 | 897.00 | 12.0 | 241.0 | 74.75 |
| Finland | 2849.0 | 471.00 | 7.0 | 407.0 | 67.29 |
| France | 16C448.0 | 2767.00 | 336.0 | 299.0 | 80.57 |
| FRG | 19955.0 | 6543.00 | 870.0 | 229.4 | 75.21 |
| GDR | 4812.0 | 2566.00 | 19.0 | 253.3 | 135.05 |
| Hungary | 22731.0 | 4935.00 | 80.0 | 284.1 | 62.31 |
| India | 4.C | 396.00 | 1.C | 4.0 | 396.00 |
| Iran | 12.0 | 714.00 | 1.0 | 12.0 | 714.00 |
| Ireland | 3.C | 104.00 | 1.C | 3.0 | 104.00 |
| Italy | 32759.0 | 1C523.00 | 124.0 | 264.2 | 84.86 |
| Japan | 5.0 | 546.00 | 1.0 | 5.0 | 546.00 |
| Luxembur | 2680.C | 593.00 | 11.0 | 243.6 | 53.91 |
| Mexico | 5.0 | 420.00 | 1.0 | 5.0 | 420.00 |
| Netherla | 26987.0 | 6328.00 | 70.0 | 385.5 | 90.40 |
| Norway | 71C1.C | 17C5.00 | 20.0 | 355.0 | 85.25 |
| Poland | 2575C.C | 6636.00 | 86.0 | 299.4 | 77.16 |
| Spain | 2144.C | 44.00 | 1.C | 214.0 | 44.00 |
| Swazilan | 4.C | 552.00 | 1.C | 4.0 | 552.00 |
| Sweden | 6569.0 | 1622.00 | 25.0 | 262.8 | 64.88 |
| Switzerl | 34598.C | 1C111.00 | 151.0 | 229.1 | 66.96 |
| UK | 77679.C | 26569.00 | 270.0 | 287.7 | 98.40 |
| USA | 1444.C | 6728L.00 | 124.0 | 11.6 | 542.58 |
| USSR | 2631.C | 21499.00 | 112.0 | 23.5 | 191.96 |
| Yugoslav | 1429.C | 2712.00 | 8.0 | 178.5 | 339.00 |

overall data 630619.C 293675.CC 29C4.C 217.2 1C1.13

 period : Sep 76
 type of communication : tel-call
 for cost center : C
 for cost center : C

| country | length in units | ccsts in as | number of tel-calls | avg length tel-call | avg cost tel-call | country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|----------|-----------------|-------------|---------------------|---------------------|-------------------|-----------------------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 10087.0 | 2217.CC | 71.0 | 142.1 | 31.23 | Austria | 11740.0 | 4742.00 | 76.0 | 154.5 | 62.39 |
| Belgium | 2499.C | 539.CC | 6.0 | 416.5 | 89.83 | Belgium | 1004.0 | 350.00 | 4.0 | 251.0 | 87.50 |
| Bulgaria | 32.0 | 795.CC | 6.0 | 5.3 | 132.50 | Bulgaria | 36.0 | 561.00 | 7.0 | 5.1 | 80.14 |
| CSSR | 1365.0 | 725.CC | 9.0 | 145.0 | 86.56 | Canada | 4.CC | 283.00 | 1.0 | 4.0 | 283.00 |
| Denmark | 1296.0 | 259.CC | 5.0 | 259.2 | 51.90 | CSSR | 3143.0 | 791.00 | 12.0 | 261.9 | 65.92 |
| Finland | 630.0 | 142.CC | 2.0 | 315.0 | 71.00 | France | 26141.0 | 4670.00 | 50.0 | 402.8 | 81.40 |
| France | 18463.0 | 3707.CC | 32.0 | 577.0 | 115.84 | FRG | 33169.0 | 9483.00 | 132.0 | 251.3 | 71.84 |
| FRG | 39965.0 | 8263.CC | 167.0 | 239.3 | 49.43 | GDR | 1424.0 | 210.00 | 4.0 | 356.0 | 52.50 |
| GDR | 530.0 | 160.CC | 1.0 | 530.0 | 160.00 | Hungary | 3336.0 | 685.00 | 14.0 | 237.9 | 48.93 |
| Hungary | 5269.0 | 1C82.CC | 21.0 | 250.9 | 51.52 | Ireland | 3.0 | 1C4.00 | 1.0 | 30.0 | 104.00 |
| Italy | 4263.0 | 721.CC | 9.0 | 473.7 | 80.11 | Italy | 365.CC | 1298.00 | 16.0 | 228.1 | 81.13 |
| Luxembur | 825.0 | 165.CC | 3.0 | 275.0 | 55.00 | Netherla | 12845.0 | 2820.00 | 28.0 | 458.8 | 100.71 |
| Netherla | 4536.0 | 977.CC | 13.0 | 348.9 | 75.15 | Poland | 4333.C | 901.00 | 13.0 | 333.3 | 69.31 |
| Poland | 7954.0 | 1864.CC | 19.0 | 418.6 | 98.11 | Switzerl | 7361.C | 2C96.00 | 25.0 | 292.0 | 83.84 |
| Sweden | 2997.0 | 622.CC | 6.0 | 499.5 | 103.67 | UK | 13598.C | 2857.00 | 34.0 | 399.9 | 84.03 |
| Switzerl | 7C44.0 | 1453.CC | 26.0 | 270.9 | 55.88 | USA | 215.C | 9169.00 | 26.0 | 8.3 | 352.65 |
| UK | 14434.0 | 3153.CC | 36.0 | 4CC.9 | 97.58 | USSR | 143.6 | 3810.00 | 19.0 | 7.5 | 200.53 |
| USA | 448.0 | 29251.CC | 27.0 | 16.6 | 1C83.37 | ***** overall data | 116C79.C | 44230.00 | 462.0 | 251.3 | 95.74 |
| USSR | 48.0 | 1500.CC | 8.0 | 6.0 | 187.50 | ***** ***** | ***** | ***** | ***** | ***** | ***** |
| Yugoslav | 206.0 | 48.CC | 1.0 | 2C6.0 | 48.00 | ***** ***** | ***** | ***** | ***** | ***** | ***** |

period : Dec 76
type of communication : tel-call
for cost center : 0

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call | country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|--------------|-----------------|-------------|---------------------|---------------------|-------------------|--------------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 10949.0 | 2874.00 | 95.0 | 115.3 | 30.25 | Australia | 13.0 | 195.00 | 1.0 | 13.0 | 195.00 |
| Belgium | 2507.0 | 686.00 | 9.0 | 278.6 | 76.22 | Austria | 11795.0 | 2979.00 | 72.0 | 163.8 | 41.38 |
| Bulgaria | 1150.0 | 1785.00 | 7.0 | 164.3 | 255.00 | Belgium | 3943.0 | 863.00 | 7.0 | 563.3 | 123.29 |
| CSSR | 764.0 | 313.00 | 8.0 | 95.5 | 39.13 | Bulgaria | 9.0 | 210.00 | 2.0 | 4.5 | 105.00 |
| Denmark | 363.0 | 73.00 | 2.0 | 181.5 | 36.50 | CSSR | 394.0 | 140.00 | 2.0 | 197.0 | 70.00 |
| Finland | 322.0 | 76.00 | 1.0 | 322.0 | 76.00 | Denmark | 558.0 | 112.00 | 1.0 | 558.0 | 112.00 |
| France | 20545.0 | 4858.00 | 48.0 | 428.6 | 101.21 | Finland | 1160.0 | 232.00 | 2.0 | 580.0 | 116.00 |
| FRG | 31718.0 | 8466.00 | 139.0 | 228.2 | 60.91 | France | 12068.0 | 2378.00 | 45.0 | 268.2 | 52.84 |
| GDR | 29.0 | 29.00 | 1.0 | 29.0 | 29.00 | FRG | 50979.0 | 12391.00 | 143.0 | 356.5 | 86.65 |
| Hungary | 5824.0 | 1424.00 | 19.0 | 306.5 | 73.99 | GDR | 1874.0 | 393.00 | 6.0 | 312.3 | 65.50 |
| Italy | 8434.0 | 1909.00 | 24.0 | 351.4 | 79.54 | Hungary | 4704.0 | 966.00 | 10.0 | 470.4 | 96.00 |
| Japan | 5.0 | 546.00 | 1.0 | 5.0 | 546.00 | India | 4.0 | 396.00 | 1.0 | 4.0 | 396.00 |
| Luxembur | 219.0 | 76.00 | 2.0 | 1C9.5 | 38.00 | Italy | 7095.0 | 1725.00 | 26.0 | 272.9 | 66.35 |
| Netherla | 4527.0 | 956.00 | 10.0 | 452.7 | 95.60 | Luxembur | 940.0 | 188.00 | 1.0 | 940.0 | 188.00 |
| Norway | 4646.0 | 949.00 | 11.0 | 422.4 | 86.27 | Mexico | 5.0 | 420.00 | 1.0 | 5.0 | 420.00 |
| Poland | 6228.0 | 1544.00 | 24.0 | 259.5 | 64.33 | Netherla | 3667.0 | 927.00 | 10.0 | 366.7 | 92.70 |
| Sweden | 894.0 | 196.00 | 3.0 | 298.6 | 65.33 | Norway | 521.0 | 164.00 | 1.0 | 521.0 | 164.00 |
| Switzerl | 6878.0 | 1866.00 | 27.0 | 254.7 | 66.99 | Poland | 2568.0 | 485.00 | 9.0 | 285.3 | 53.89 |
| UK | 18531.0 | 5336.00 | 69.0 | 268.6 | 78.05 | Sweden | 716.0 | 187.00 | 4.0 | 179.0 | 46.75 |
| USA | 72.0 | 4920.00 | 8.0 | 9.0 | 615.00 | Switzerl | 6037.0 | 1689.00 | 18.0 | 335.4 | 93.93 |
| USSR | 1703.0 | 4894.00 | 20.0 | 85.2 | 244.70 | UK | 13876.0 | 3234.00 | 37.0 | 375.0 | 87.41 |
| Yugoslav | 311.0 | 62.00 | 1.0 | 311.0 | 62.00 | USA | 186.0 | 9918.00 | 19.0 | 9.3 | 522.00 |
| | | | | | | USSR | 498.0 | 3633.00 | 25.0 | 19.9 | 145.32 |
| | | | | | | Yugoslav | 588.0 | 118.00 | 2.0 | 294.0 | 59.00 |
| overall data | 126619.0 | 43809.00 | 529.0 | 239.4 | 92.81 | Overall data | 124138.0 | 43877.00 | 445.0 | 279.0 | 98.60 |

period : Jan 77
type of communication : tel-call
for cost center : C

period : Feb 77
type of communication : tel-call
for cost center : 0

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call | country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|-----------|-----------------|-------------|---------------------|---------------------|-------------------|----------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 7860.0 | 4486.00 | 81.0 | 97.0 | 55.38 | Austria | 4661.00 | 5239.00 | 61.0 | 76.4 | 85.89 |
| Belgium | 1106.0 | 240.00 | 6.0 | 184.3 | 40.00 | Belgium | 1425.00 | 342.00 | 5.0 | 285.0 | 68.40 |
| Bulgaria | 49.0 | 1527.00 | 8.0 | 6.1 | 190.98 | Brazil | 4.00 | 90.00 | 1.0 | 4.0 | 90.00 |
| CSSR | 570.0 | 221.00 | 6.0 | 95.0 | 36.83 | Bulgaria | 26.00 | 400.00 | 5.0 | 5.2 | 80.00 |
| Denmark | 324.0 | 63.00 | 2.0 | 162.0 | 31.50 | CSSR | 383.00 | 306.00 | 4.00 | 95.8 | 76.50 |
| France | 13625.0 | 3663.00 | 71.0 | 191.9 | 51.59 | Denmark | 351.00 | 390.00 | 2.00 | 175.5 | 195.00 |
| FRG | 26571.0 | 8310.00 | 150.0 | 177.1 | 55.40 | Finland | 737.00 | 21.00 | 2.00 | 368.5 | 10.50 |
| GDR | 263.0 | 53.00 | 1.0 | 263.0 | 53.00 | France | 1566.00 | 8394.00 | 90.00 | 173.4 | 93.27 |
| Hungary | 2931.0 | 741.00 | 13.0 | 225.5 | 57.00 | FRG | 17153.00 | 18526.00 | 139.00 | 123.4 | 133.24 |
| Iran | 12.0 | 714.00 | 1.0 | 12.0 | 714.00 | DDR | 692.00 | 1721.00 | 6.00 | 115.3 | 286.83 |
| Italy | 6227.0 | 1228.00 | 23.0 | 270.7 | 53.39 | Hungary | 673.00 | 113.00 | 3.00 | 224.3 | 37.67 |
| Luxembur | 696.0 | 164.00 | 5.0 | 139.2 | 32.80 | Italy | 3642.00 | 3642.00 | 26.00 | 118.8 | 140.68 |
| Netherla | 1259.0 | 537.00 | 7.0 | 179.9 | 76.71 | Netherla | 213.00 | 111.00 | 2.00 | 106.5 | 55.50 |
| Norway | 611.0 | 169.00 | 1.0 | 611.0 | 169.00 | Norway | 1323.00 | 483.00 | 7.00 | 189.0 | 69.00 |
| Poland | 1746.0 | 681.00 | 11.0 | 158.7 | 61.91 | Poland | 2921.00 | 1161.00 | 10.00 | 292.1 | 116.10 |
| Spain | 214.0 | 44.00 | 1.0 | 214.0 | 44.00 | Sweden | 1217.00 | 441.00 | 8.00 | 152.1 | 55.13 |
| Swaziland | 4.0 | 552.00 | 1.0 | 4.0 | 552.00 | Switzerl | 404.00 | 2290.00 | 27.00 | 156.1 | 84.91 |
| Sweden | 745.0 | 176.00 | 4.0 | 186.3 | 44.00 | UK | 8122.00 | 9651.00 | 55.00 | 147.7 | 175.47 |
| Switzerl | 3286.0 | 777.00 | 28.0 | 117.4 | 27.75 | USA | 361.00 | 3074.00 | 23.00 | 13.1 | 133.65 |
| UK | 9118.0 | 2283.00 | 39.0 | 58.67 | 233.9 | USSR | 137.00 | 2943.00 | 21.00 | 6.5 | 140.14 |
| USA | 222.0 | 16948.00 | 21.0 | 16.6 | 521.33 | Yugoslav | 324.00 | 2484.00 | 4.00 | 81.0 | 621.00 |
| USSR | 162.0 | 4719.00 | 19.0 | 5.4 | 248.37 | | | | | | |

| | | | | | |
|-----------------|---------|----------|-------|-------|-------|
| overall data | 77541.6 | 42301.56 | 499.6 | 155.4 | 94.77 |
|-----------------|---------|----------|-------|-------|-------|

Overall data 63411.0 61816.00 501.0 126.6 123.39

APPENDIX A: Telephone

Period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 100

monthly average: cost = 1661.83 number = 11.8

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
|---------|-----------------|-------------|---------------------|---------------------|-------------------|

| | | | | | |
|-----------|--------|---------|------|-------|--------|
| Australia | 13.0 | 195.00 | 1.0 | 13.0 | 195.00 |
| Austria | 1027.0 | 656.00 | 11.0 | 93.4 | 59.64 |
| Belgium | 857.0 | 171.00 | 2.0 | 428.5 | 85.50 |
| Bulgaria | 15.0 | 423.00 | 2.0 | 7.5 | 211.50 |
| CSSR | 530.0 | 115.00 | 4.0 | 132.5 | 28.75 |
| France | 4022.0 | 755.00 | 10.0 | 402.2 | 75.50 |
| FRG | 3373.0 | 911.00 | 10.0 | 337.3 | 81.10 |
| Hungary | 1113.0 | 293.00 | 5.0 | 222.6 | 58.60 |
| Switzerl | 933.0 | 188.00 | 4.0 | 233.3 | 47.00 |
| UK | 927.0 | 1200.00 | 6.0 | 154.5 | 200.00 |
| USA | 63.0 | 3593.00 | 8.0 | 7.9 | 449.13 |
| USSR | 93.0 | 1571.00 | 8.0 | 10.4 | 196.38 |

overall data 12956.0 9971.00 71.0 182.5 146.44

-27-

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 110

monthly average: cost = 1269.33 number = 6.8

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|----------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 565.0 | 460.00 | 2.0 | 282.5 | 230.00 |
| CSSR | 650.0 | 130.00 | 3.0 | 216.7 | 43.33 |
| Denmark | 171.0 | 300.00 | 1.0 | 171.0 | 300.00 |
| France | 2049.0 | 1684.00 | 9.0 | 227.7 | 187.11 |
| FRG | 418.0 | 471.00 | 3.0 | 139.3 | 157.00 |
| Italy | 378.0 | 75.00 | 3.0 | 126.0 | 25.00 |
| Switzerl | 248.0 | 50.00 | 1.0 | 248.0 | 50.00 |
| UK | 460.0 | 92.00 | 1.0 | 450.0 | 92.00 |
| USA | 11.0 | 94.00 | 1.0 | 11.0 | 94.00 |
| USSR | 507.0 | 4260.00 | 17.0 | 29.8 | 250.59 |

overall data 5457.0 7510.00 41.0 123.1 195.76

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|----------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 565.0 | 460.00 | 2.0 | 230.00 | 102.7 |
| Firland | 171.0 | 190.00 | 1.0 | 190.0 | 38.00 |
| France | 2049.0 | 421.00 | 84.00 | 421.0 | 84.00 |
| FRG | 418.0 | 421.00 | 84.00 | 421.0 | 84.00 |
| Switzerl | 248.0 | 236.00 | 47.00 | 236.0 | 47.00 |
| UK | 460.0 | 267.00 | 51.00 | 257.0 | 51.00 |
| USSR | 507.0 | 292.00 | 58.00 | 292.0 | 58.00 |

| overall data | 1704.00 | 318.00 | 8.0 | 213.0 | 39.75 |
|--------------|---------|--------|-----|-------|-------|
|--------------|---------|--------|-----|-------|-------|

-28-

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 150

monthly average: cost = 194.17 number = 2.0

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 341.0 | 69.00 | 2.0 | 170.5 | 34.50 |
| CSSR | 338.0 | 67.00 | 1.0 | 338.0 | 67.00 |
| FRG | 341.0 | 116.00 | 2.0 | 170.5 | 58.00 |
| Hungary | 4564.0 | 913.00 | 7.0 | 652.0 | 130.43 |

 monthly average: cost = 188.17 number = 5.2

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|-------------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 546.0 | 109.00 | 4.0 | 136.5 | 27.25 |
| Bulgaria | 112.0 | 53.00 | 2.0 | 5.0 | 26.50 |
| France | 512.0 | 51.00 | 1.0 | 112.0 | 51.00 |
| FRG | 532.0 | 78.00 | 6.0 | 85.3 | 13.00 |
| Hungary | 345.0 | 166.00 | 2.0 | 266.0 | 53.00 |
| Netherlands | 356.0 | 69.00 | 1.0 | 345.0 | 59.00 |
| Poland | 1294.0 | 126.00 | 4.0 | 87.5 | 31.50 |
| Switzerland | 2102.0 | 32.00 | 2.0 | 647.5 | 16.00 |
| UK | 8.0 | 463.00 | 8.0 | 262.8 | 57.88 |
| USSR | | 112.00 | 1.0 | 9.0 | 42.00 |

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 160

monthly average: cost = 181.83 number = 1.3

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 128.0 | 26.00 | 1.0 | 128.0 | 26.00 |
| Belgium | 221.0 | 43.00 | 1.0 | 221.0 | 43.00 |
| France | 116.0 | 23.00 | 1.0 | 116.0 | 23.00 |
| Poland | 254.0 | 183.00 | 1.0 | 254.0 | 183.00 |
| UK | 3631.0 | 816.00 | 10.0 | 363.1 | 81.60 |

 overall data 3693.0 704.00 8.0 461.6 88.00

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 200

monthly average: cost = 57.33 number = 1.0

country length in costs number of avg length avg cost
units in as tel-calls tel-call tel-call

| | | | | | |
|---------|-------|--------|-----|-------|-------|
| Austria | 235.0 | 99.00 | 3.0 | 78.3 | 33.00 |
| FRG | 400.0 | 174.00 | 2.0 | 200.0 | 87.00 |
| USA | 2.0 | 71.00 | 1.0 | 2.0 | 71.00 |

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 205

monthly average: cost = 28.50 number = 0.3

country length in costs number of avg length avg cost
units in as tel-calls tel-call tel-call

| | | | | | |
|--------|-------|--------|-----|-------|-------|
| France | 393.0 | 171.00 | 2.0 | 196.5 | 95.50 |
|--------|-------|--------|-----|-------|-------|

overall data 393.0 171.00 2.0 196.5 95.50

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 210

monthly average: cost = 112.33 number = 2.5

country length in costs number of avg length avg cost
units in as tel-calls tel-call tel-call

| | | | | | |
|---------|--------|--------|------|-------|--------|
| Austria | 1109.0 | 338.00 | 11.0 | 100.8 | 30.73 |
| Belgium | 654.0 | 280.00 | 2.0 | 327.0 | 140.00 |
| UK | 280.0 | 56.00 | 2.0 | 140.0 | 20.00 |

overall data 2043.0 572.00 15.0 136.2 44.92

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 230

monthly average: cost = 8.83 number = 0.3

country length in costs number of avg length avg cost
units in as tel-calls tel-call tel-call

| | | | | | |
|---------|------|-------|-----|------|-------|
| Austria | 74.0 | 37.00 | 1.0 | 74.0 | 37.00 |
| UK | 78.0 | 16.00 | 1.0 | 78.0 | 16.00 |

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 24C

monthly average: cost = 49.17 number = 2.5

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|-------------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 468.0 | 93.00 | 5.0 | 93.6 | 18.50 |
| France | 372.0 | 17.00 | 1.0 | 372.0 | 17.00 |
| FRG | 645.0 | 10C.00 | 5.0 | 129.0 | 20.00 |
| Switzerland | 186.0 | 6.00 | 1.0 | 186.0 | 6.00 |
| UK | 95.0 | 35.00 | 1.0 | 95.0 | 35.00 |
| USA | 23.0 | 44.00 | 2.0 | 11.5 | 22.00 |

overall data 1789.0 295.00 15.0 119.3 19.57

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 260

monthly average: cost = 281.17 number = 10.7

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|-------------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 6665.0 | 1369.00 | 57.0 | 116.9 | 24.02 |
| FRG | 183.0 | 52.00 | 1.0 | 183.0 | 52.00 |
| GDR | 224.0 | 69.00 | 1.0 | 224.0 | 69.00 |
| Italy | 366.0 | 74.00 | 2.0 | 183.0 | 37.00 |
| Switzerland | 215.0 | 8.00 | 1.0 | 215.0 | 8.00 |
| USA | 18.0 | 100.00 | 1.0 | 18.0 | 100.00 |
| USSR | 2.0 | 15.00 | 1.0 | 2.0 | 15.00 |

overall data 152.0 36.00 2.0 119.9 26.36

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 250

monthly average: cost = 87.50 number = 0.3

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|----------|-----------------|-------------|---------------------|---------------------|-------------------|
| Bulgaria | 21.0 | 525.00 | 2.0 | 10.5 | 262.50 |

overall data 21.0 525.00 2.0 10.5 262.50

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 270

monthly average: cost = 5.00 number = 0.3

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 152.0 | 36.00 | 2.0 | 76.0 | 15.00 |

overall data 152.0 36.00 2.0 76.0 15.00

APPENDIX A: Telephone

- 31 -

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 51C

monthly average: cost = 13499.50 number = 152.0

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|-------------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| Austria | 4486.0 | 2963.00 | 46.0 | 97.5 | 64.41 |
| Belgium | 2758.0 | 483.00 | 9.0 | 306.4 | 53.67 |
| Bulgaria | 960.0 | 1267.00 | 6.0 | 160.0 | 211.17 |
| CSSR | 748.0 | 176.00 | 3.0 | 249.3 | 58.67 |
| Finland | 486.0 | 5.00 | 1.0 | 486.0 | 5.00 |
| France | 51365.0 | 12101.00 | 153.0 | 335.3 | 79.09 |
| FRG | 105256.0 | 29992.00 | 459.0 | 229.3 | 65.34 |
| GDR | 1928.0 | 579.00 | 9.0 | 214.2 | 64.33 |
| Hungary | 392.0 | 140.00 | 3.0 | 130.7 | 46.67 |
| Italy | 8891.0 | 3336.00 | 36.0 | 247.0 | 92.67 |
| Mexico | 5.0 | 420.00 | 1.0 | 5.0 | 420.00 |
| Netherlands | 12783.0 | 2513.00 | 21.0 | 608.7 | 124.43 |
| Norway | 609.0 | 153.00 | 3.0 | 203.0 | 51.00 |
| Poland | 1436.0 | 231.00 | 5.0 | 287.2 | 46.20 |
| Sweden | 878.0 | 185.00 | 2.0 | 439.0 | 92.50 |
| Switzerland | 8561.0 | 2303.00 | 49.0 | 174.7 | 47.00 |
| UK | 11703.0 | 4709.00 ^r | 57.0 | 205.3 | 82.61 |
| USA | 384.0 | 17522.00 ^r | 32.0 | 12.0 | 547.56 |
| USSR | 451.0 | 1807.00 | 16.0 | 28.2 | 112.94 |
| Yugoslav | 94.0 | 12.00 | 1.0 | 94.0 | 12.00 |

period : Sep 76 - Feb 77
 type of communication : tel-call

for cost center : 29C

monthly average: cost = 423.33 number = 6.2

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|-------------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 1603.0 | 604.00 | 15.0 | 106.9 | 40.27 |
| Bulgaria | 54.0 | 1305.00 | 8.0 | 6.8 | 163.13 |
| France | 463.0 | 104.00 | 3.0 | 154.3 | 34.67 |
| FRG | 1095.0 | 262.00 | 6.0 | 182.5 | 42.00 |
| Hungary | 524.0 | 70.00 | 3.0 | 174.7 | 23.33 |
| Italy | 251.0 | 141.00 | 1.0 | 251.0 | 141.00 |
| Switzerland | 89.0 | 64.00 | 1.0 | 89.0 | 64.00 |

overall data 4079.0 2546.00 37.0 110.2 68.65

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 52C

monthly average: cost = 11.17 number = 0.2

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| FRG | 333.0 | 67.00 | 1.0 | 333.0 | 67.00 |

| Overall data | 333.0 | 67.00 | 1.0 | 333.0 | 67.00 |
|--------------|-------|-------|-----|-------|-------|
|--------------|-------|-------|-----|-------|-------|

APPENDIX A: Telephone

- 32 -

period : Sep 76 - Feb 77
 type of communication : tel-call

for cost center : 550

monthly average: cost = 402.67 number = 3.3

| country | length in units | costs in as tel-calls | number of tel-calls | avg length tel-call | avg cost tel-call |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| Austria | 36.0 | 50.00 | 1.0 | 36.0 | 50.00 |
| FRG | 4435.0 | 965.00 | 13.0 | 341.2 | 74.23 |
| Norway | 90.0 | 181.00 | 1.0 | 90.0 | 181.00 |
| UK | 1020.0 | 474.00 | 3.0 | 340.0 | 158.00 |
| USSR | 9.0 | 746.00 | 2.0 | 4.5 | 373.00 |

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 610

monthly average: cost = 3266.17 number = 22.5

| country | length in units | costs in as tel-calls | number of tel-calls | avg length tel-call | avg cost tel-call |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|

| country | length in units | costs in as tel-calls | number of tel-calls | avg length tel-call | avg cost tel-call |
|----------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| Austria | 2396.0 | 3083.00 | 13.0 | 184.3 | 237.15 |
| Belgium | 81.0 | 166.00 | 1.0 | 81.0 | 166.00 |
| Bulgaria | 180.0 | 180.00 | 1.0 | 180.0 | 180.00 |
| CSSR | 922.0 | 246.00 | 2.0 | 123.00 | 123.00 |
| France | 1976.00 | 811.00 | 10.0 | 197.6 | 811.10 |
| FRG | 8422.00 | 2571.00 | 33.0 | 255.2 | 255.2 |
| GDR | 802.00 | 158.00 | 2.0 | 401.0 | 79.00 |
| Hungary | 3528.00 | 800.00 | 11.0 | 320.7 | 72.73 |
| Ireland | 3.0 | 104.00 | 1.0 | 3.0 | 104.00 |
| Italy | 984.0 | 215.00 | 4.0 | 246.0 | 53.75 |
| Netherla | 1530.0 | 469.00 | 5.0 | 306.0 | 93.90 |
| Norway | 4646.0 | 949.00 | 11.0 | 422.4 | 86.27 |
| Poland | 1365.0 | 665.00 | 7.0 | 195.0 | 95.00 |
| Sweden | 570.0 | 217.00 | 3.0 | 190.0 | 72.33 |
| Switzerl | 1802.0 | 482.00 | 8.0 | 225.3 | 60.25 |
| UK | 3376.00 | 927.00 | 13.0 | 259.2 | 71.31 |
| USA | 115.0 | 7140.00 | 6.0 | 19.2 | 1190.00 |
| USSR | 3.0 | 240.00 | 1.0 | 3.0 | 240.00 |
| Yugoslav | 899.00 | 180.00 | 3.0 | 299.7 | 60.00 |

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 560

monthly average: cost = 508.67 number = 8.5

| country | length in units | costs in as tel-calls | number of tel-calls | avg length tel-call | avg cost tel-call |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|

| country | length in units | costs in as tel-calls | number of tel-calls | avg length tel-call | avg cost tel-call |
|----------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| Austria | 2512.0 | 510.00 | 6.0 | 418.7 | 35.00 |
| Belgium | 406.0 | 81.00 | 1.0 | 406.0 | 81.00 |
| France | 112.0 | 96.00 | 2.0 | 56.0 | 48.00 |
| FRG | 9387.0 | 1873.00 | 35.0 | 268.2 | 53.51 |
| Italy | 79.0 | 47.00 | 1.0 | 79.0 | 47.00 |
| Switzerl | 486.0 | 220.00 | 1.0 | 486.0 | 220.00 |
| UK | 284.0 | 57.00 | 1.0 | 284.0 | 57.00 |
| USA | 57.0 | 129.00 | 3.0 | 19.0 | 43.00 |
| Yugoslav | 164.0 | 39.00 | 1.0 | 164.0 | 39.00 |

| overall data | 3652.00 | 51.0 | 264.5 | 50.34 |
|--------------|---------|------|-------|-------|
|--------------|---------|------|-------|-------|

| overall data | 13487.0 | 3652.00 | 51.0 | 264.5 | 50.34 |
|--------------|---------|---------|------|-------|-------|
|--------------|---------|---------|------|-------|-------|

-33-

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 650

monthly average: ccst = 1364.50 number = 6.0

| country | length in units | ccsts in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|----------|-----------------|-------------|---------------------|---------------------|-------------------|
| CSSR | 2.0 | 126.00 | 1.0 | 2.0 | 126.00 |
| Denmark | 180.0 | 96.00 | 1.0 | 180.0 | 90.00 |
| Finland | 251.0 | 16.00 | 1.0 | 251.0 | 16.00 |
| France | 275.0 | 162.00 | 4.0 | 68.7 | 40.50 |
| FRG | 23C9.0 | 963.00 | 11.0 | 209.9 | 87.55 |
| Hungary | 2C5.0 | 41.00 | 1.0 | 205.0 | 41.00 |
| Italy | 389.0 | 857.00 | 4.0 | 97.3 | 214.25 |
| Norway | 611.0 | 169.00 | 1.0 | 611.0 | 169.00 |
| Switzerl | 285.0 | 116.00 | 2.0 | 142.5 | 58.00 |
| UK | 1112.0 | 2187.00 | 5.0 | 222.4 | 437.40 |
| USA | 17.0 | 136.00 | 2.0 | 8.5 | 55.00 |
| USSR | 5.0 | 936.00 | 2.0 | 465.00 | 465.00 |
| Yugoslav | 4C.0 | 24CC.00 | 1.0 | 4C.0 | 24CC.00 |

| country | length in units | ccsts in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 3C5.0 | 61.00 | 4.0 | 76.3 | 15.25 |
| FRG | 574.0 | 135.00 | 1.0 | 574.0 | 135.00 |
| Iran | 12.0 | 714.00 | 1.0 | 714.00 | 714.00 |
| UK | 752.0 | 275.00 | 2.0 | 376.0 | 137.50 |

| overall data | 8137.00 | 1643.0 | 1185.00 | 8.0 | 205.4 | 148.13 |
|--------------|---------|--------|---------|-----|-------|--------|
|--------------|---------|--------|---------|-----|-------|--------|

| country | length in units | ccsts in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|----------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 157.0 | 367.00 | 3.0 | 52.3 | 122.33 |
| France | 8359.0 | 1615.00 | 7.0 | 1194.1 | 236.71 |
| FRG | 881.0 | 1C15.00 | 2.0 | 44C.5 | 5C7.50 |
| Italy | 263.0 | 52.00 | 2.0 | 131.5 | 26.00 |
| Switzerl | 5318.0 | 1127.00 | 13.0 | 295.4 | 66.50 |

| overall data | 98.0 | 194.00 | 2.0 | 49.0 | 97.00 |
|--------------|------|--------|-----|------|-------|
|--------------|------|--------|-----|------|-------|

| overall data | 4681.0 | 8137.00 | 1643.0 | 1185.00 | 8.0 | 205.4 | 148.13 |
|--------------|--------|---------|--------|---------|-----|-------|--------|
|--------------|--------|---------|--------|---------|-----|-------|--------|

APPENDIX A: Telephone

- 34 -

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 770

monthly average: cost = 2715.50 number = 31.3

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost telcall |
|--------------|-----------------|-------------|---------------------|---------------------|------------------|
| Austria | 5477.0 | 1607.00 | 43.0 | 127.4 | 37.37 |
| Belgium | 1080.0 | 195.00 | 3.0 | 360.0 | 65.00 |
| Bulgaria | 6.0 | 204.00 | 1.0 | 6.0 | 204.00 |
| CSSR | 389.0 | 206.00 | 4.0 | 97.3 | 51.20 |
| France | 4C92.0 | 992.00 | 11.0 | 372.0 | 90.19 |
| FRG | 3244.0 | 1112.00 | 19.0 | 170.7 | 58.53 |
| GDR | 530.0 | 160.00 | 1.0 | 530.0 | 160.00 |
| Hungary | 3899.0 | 920.00 | 17.0 | 229.4 | 54.12 |
| Italy | 3146.0 | 737.00 | 11.0 | 286.0 | 67.00 |
| Luxembur | 498.0 | 100.00 | 2.0 | 249.0 | 50.00 |
| Netherla | 990.0 | 183.00 | 3.0 | 330.0 | 61.00 |
| Norway | 150.0 | 8.00 | 1.0 | 150.0 | 8.00 |
| Poland | 1C395.0 | 2466.00 | 35.0 | 297.0 | 70.29 |
| Sweden | 105.0 | 45.00 | 1.0 | 1C5.0 | 45.00 |
| Switzerl | 2145.0 | 637.00 | 9.0 | 238.3 | 70.73 |
| UK | 3266.0 | 1037.00 | 11.0 | 296.4 | 94.27 |
| USA | 75.0 | 4462.00 | 6.0 | 12.5 | 743.67 |
| USSR | 164.0 | 1228.00 | 1C.0 | 16.4 | 122.80 |
| overall data | 39645.0 | 16293.00 | 188.0 | 210.9 | 36.66 |

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 73C

monthly average: cost = 1847.67 number = 15.2

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|----------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 193.0 | 38.00 | 2.0 | 96.5 | 19.00 |
| Belgium | 786.0 | 3C9.00 | 4.0 | 196.5 | 77.25 |
| Bulgaria | 18.0 | 422.00 | 4.0 | 105.50 | 105.50 |
| CSSR | 1C3.0 | 635.00 | 5.0 | 127.00 | 127.00 |
| Denmark | 1775.0 | 354.00 | 6.0 | 295.8 | 59.00 |
| Finland | 810.0 | 162.00 | 1.0 | 810.0 | 162.00 |
| France | 763.0 | 275.00 | 2.0 | 381.5 | 137.50 |
| FRG | 2778.0 | 1265.00 | 12.0 | 231.5 | 1C5.42 |
| Hungary | 858.0 | 1C1.00 | 2.0 | 429.0 | 5C.50 |
| Italy | 113.0 | 13.00 | 1.0 | 113.0 | 13.00 |
| Japan | 5.0 | 546.00 | 1.0 | 5.0 | 546.00 |
| Luxembur | 327.0 | 65.00 | 1.0 | 327.0 | 65.00 |
| Netherla | 2340.0 | 469.00 | 8.0 | 292.5 | 58.63 |
| Norway | 474.0 | 141.00 | 2.0 | 237.0 | 70.50 |
| Poland | 56.0 | 56.00 | 2.0 | 229.5 | 28.00 |
| Spain | 214.0 | 44.00 | 1.0 | 214.0 | 44.00 |
| Switzerl | 532.0 | 1C6.00 | 2.0 | 266.0 | 53.00 |
| UK | 7893.0 | 1618.00 | 21.0 | 375.9 | 77.05 |
| USA | 43.0 | 2874.00 | 6.0 | 7.2 | 479.00 |
| USSR | 46.0 | 1593.00 | 8.0 | 5.9 | 199.13 |

monthly average: cost = 56.83 number = 1.0C

overall data

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 78C

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost telcall |
|----------|-----------------|-------------|---------------------|---------------------|------------------|
| Austria | 1C1.0 | 82.00 | 1.0 | 1C1.0 | 82.00 |
| Brazil | 4.0 | 9C.00 | 1.0 | 4.0 | 9C.00 |
| France | 24.0 | 2C.00 | 1.0 | 24.0 | 2C.00 |
| FRG | 153.0 | 88.00 | 2.0 | 76.5 | 44.00 |
| Switzerl | 1C6.0 | 61.00 | 1.0 | 1C6.0 | 61.00 |

| overall data | 388.0 | 341.00 | 6.0 | 64.7 | 56.93 |
|--------------|-------|--------|-----|------|-------|
| Overall data | 388.0 | 341.00 | 6.0 | 64.7 | 56.93 |

period : Sep 76 - Feb 77
 type of communication : tel-call
 for cost center : 81C

monthly average: cost = 8706.00 number = 62.0

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call | period : Sep 76 - Feb 77 type of communication : tel-call for cost center : 85C | monthly average: cost = 488.50 number = 7.7 |
|--------------|-----------------|-------------|---------------------|---------------------|-------------------|---|---|
| Austria | 1823.0 | 1146.00 | 13.0 | 140.2 | 88.15 | | |
| Belgium | 525.0 | 105.00 | 2.0 | 262.5 | 52.50 | | |
| Bulgaria | 22.0 | 505.00 | 5.0 | 11.4 | 101.00 | | |
| CSSR | 1559.0 | 551.00 | 13.0 | 119.9 | 42.38 | | |
| Denmark | 766.0 | 153.00 | 4.0 | 191.5 | 39.25 | | |
| Finland | 350.0 | 70.00 | 1.0 | 350.0 | 70.00 | | |
| France | 16337.0 | 4046.00 | 58.0 | 193.4 | 69.75 | | |
| FRG | 1934.0 | 7561.00 | 78.0 | 255.6 | 96.94 | | |
| GDR | 276.0 | 1463.00 | 2.0 | 138.0 | 731.50 | | |
| Hungary | 3205.0 | 687.00 | 15.0 | 200.3 | 42.94 | | |
| Italy | 12459.0 | 3488.00 | 33.0 | 377.5 | 105.70 | | |
| Luxembur | 940.0 | 188.00 | 1.0 | 940.0 | 198.00 | | |
| Netherla | 4493.0 | 1209.00 | 18.0 | 249.6 | 67.17 | | |
| Norway | 521.0 | 104.00 | 1.0 | 521.0 | 104.00 | | |
| Poland | 4506.0 | 969.00 | 13.0 | 346.5 | 74.46 | | |
| Sweden | 2118.0 | 503.00 | 4.0 | 529.5 | 125.75 | | |
| Switzerl | 4529.0 | 1650.00 | 16.0 | 283.1 | 103.13 | | |
| UK | 11407.0 | 4493.00 | 34.0 | 335.5 | 131.85 | | |
| USA | 265.0 | 15149.00 | 25.0 | 10.5 | 605.96 | | |
| USSR | 1205.0 | 8207.00 | 35.0 | 34.4 | 234.49 | | |
| overall data | 81546.0 | 52236.00 | 372.0 | 219.2 | 146.42 | overall data | 8312.00 2931.00 46.0 180.7 63.72 |

Period : Sep 76 - Feb 77
type of communication : tel-call
for cost center : 1

monthly average: cost = 10399.83 number = 111.8

| country | length in units | costs in as | number of tel-calls | avg length tel-call | avg cost tel-call |
|-----------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 24891.0 | 8219.00 | 199.0 | 125.1 | 41.30 |
| Belgium | 5116.0 | 1193.00 | 12.0 | 426.3 | 99.42 |
| Bulgaria | 11.0 | 219.00 | 3.0 | 3.7 | 73.00 |
| Canada | 4.0 | 283.00 | 1.0 | 4.0 | 283.00 |
| CSSR | 1318.0 | 244.00 | 5.0 | 263.6 | 48.80 |
| Finland | 762.0 | 186.00 | 2.0 | 381.0 | 90.00 |
| France | 12007.0 | 3397.00 | 51.0 | 235.4 | 66.61 |
| FRG | 31497.0 | 14945.00 | 149.0 | 211.4 | 160.30 |
| GDR | 1052.0 | 137.00 | 4.0 | 263.0 | 34.25 |
| Hungary | 3578.0 | 879.00 | 12.0 | 298.2 | 73.25 |
| India | 4.0 | 396.00 | 1.0 | 4.0 | 396.00 |
| Italy | 5446.0 | 1488.00 | 26.0 | 209.2 | 57.23 |
| Luxembur | 915.0 | 240.00 | 7.0 | 130.7 | 34.29 |
| Netherla | 4639.0 | 964.00 | 12.0 | 336.6 | 80.33 |
| Poland | 6985.0 | 1947.00 | 19.0 | 367.6 | 1C2.47 |
| Swaziland | 4.0 | 552.00 | 1.0 | 4.0 | 552.00 |
| Sweden | 2898.0 | 672.00 | 15.0 | 193.2 | 44.80 |
| Switzerl | 7411.0 | 2913.00 | 33.0 | 224.6 | 88.42 |
| UK | 25138.0 | 6976.00 | 78.0 | 322.3 | 89.44 |
| USA | 368.0 | 15882.00 | 30.0 | 12.3 | 529.40 |
| USSR | 144.0 | 620.00 | 10.0 | 14.4 | 62.00 |
| Yugoslav | 266.0 | 48.00 | 1.0 | 206.0 | 48.00 |

overall data 133788.00 62399.00 671.0 199.4 92.99

APPENDIX B

TELEGRAMS

SAMPLE DATA :

By Country for the Whole Period and All Cost Centers
By Month for All Cost Centers
By Cost Center for the Whole Period
Private

APPENDIX B: Telegrams

-38-

period : Sep 76 - Feb 77
 type of communication : telegram
 for cost center : C

monthly average: cost = 1C1C5•05 number = 41.5

| country | length in words | costs in as | number of telegrams | avg length telegram | avg cost telegram |
|-------------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 348•0 | 390•5C | 14•0 | 24•9 | 27•8C |
| Belgium | 169•0 | 618•40 | 4•0 | 27•3 | 154•60 |
| Bulgaria | 56•0 | 222•40 | 1•0 | 56•0 | 222•4C |
| CSSR | 1C2C•0 | 4512•1C | 20•0 | 51•0 | 225•61 |
| Egypt | 31•C | 265•5C | 1•0 | 31•0 | 265•50 |
| Ethiopia | 11•C | 134•CC | 1•0 | 11•0 | 134•00 |
| Finland | 981•C | 4668•9C | 13•C | 75•5 | 354•53 |
| France | 383•0 | 1751•7C | 14•0 | 27•4 | 125•12 |
| FRG | 575•C | 2592•9C | 17•0 | 33•8 | 152•52 |
| GDR | 458•C | 2377•3C | 9•0 | 50•9 | 264•14 |
| Greece | 51•C | 316•CC | 2•0 | 25•5 | 158•00 |
| Hungary | 163•C | 737•8C | 4•C | 46•8 | 194•45 |
| Iran | 51•C | 514•CC | 2•0 | 25•5 | 257•00 |
| Italy | 12C3•C | 5157•4C | 24•C | 50•1 | 215•31 |
| Japan | 18•C | 342•2C | 1•C | 18•C | 342•2C |
| Netherlands | 599•C | 2187•4C | 10•0 | 59•9 | 218•74 |
| Poland | 397•C | 2C64•6C | 11•C | 36•1 | 187•69 |
| Spain | 28•C | 113•2C | 2•C | 14•C | 56•6C |
| Sweden | 614•C | 3C71•2C | 9•C | 68•2 | 341•24 |
| Switzerland | 318•C | 1571•3C | 9•C | 35•3 | 174•59 |
| Tunis | 24•C | 153•20 | 1•0 | 24•0 | 153•2C |
| UK | 537•C | 2613•8C | 23•C | 27•7 | 113•86 |
| USA | 144C•C | 19321•CC | 41•C | 35•1 | 471•24 |
| USSR | 68C•C | 4373•4C | 15•C | 45•3 | 291•56 |
| Venezuel | 26•C | 6C5•2C | 1•0 | 26•C | 6C5•2C |

| overall data | 16221.C | 6C63C•3C | 249.C | 41.C | 243.5C |
|--------------|---------|----------|-------|------|--------|
|--------------|---------|----------|-------|------|--------|

- 39 -

period : Oct 76
 type of communication : telegram
 for cost center : 0

| country | length in words | costs in as | number of telegrams | avg length telegram | avg cost telegram | country | length in words | costs in as | number of telegrams | avg length telegram | avg cost telegram |
|--------------|-----------------|-------------|---------------------|---------------------|-------------------|--------------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 64.0 | 68.00 | 3.0 | 21.3 | 22.67 | Austria | 60.0 | 44.00 | 1.0 | 60.0 | 44.00 |
| Bulgaria | 56.0 | 222.40 | 1.0 | 56.0 | 222.40 | CSSR | 384.0 | 1702.90 | 8.0 | 48.0 | 212.86 |
| CSSR | 369.0 | 1405.10 | 7.0 | 52.7 | 200.73 | Egypt | 31.0 | 265.50 | 1.0 | 31.0 | 265.50 |
| Finland | 110.0 | 435.00 | 1.0 | 110.0 | 435.00 | Finland | 291.0 | 1150.90 | 4.0 | 72.8 | 287.73 |
| France | 65.0 | 259.50 | 3.0 | 21.7 | 86.50 | France | 155.0 | 614.50 | 5.0 | 31.0 | 122.90 |
| FRG | 55.0 | 208.50 | 2.0 | 27.5 | 104.25 | FRG | 131.0 | 528.10 | 4.0 | 32.8 | 132.03 |
| GDR | 30.0 | 236.00 | 1.0 | 30.0 | 236.00 | GDR | 65.0 | 270.50 | 1.0 | 65.0 | 270.50 |
| Greece | 51.0 | 316.00 | 2.0 | 25.5 | 158.00 | Iran | 51.0 | 514.00 | 2.0 | 25.5 | 257.00 |
| Hungary | 52.0 | 206.90 | 1.0 | 52.0 | 206.80 | Italy | 339.0 | 1342.10 | 8.0 | 42.4 | 167.76 |
| Ireland | 374.0 | 1476.60 | 5.0 | 74.8 | 295.32 | Japan | 118.0 | 342.20 | 1.0 | 18.0 | 342.20 |
| Netherlands | 31.0 | 122.90 | 1.0 | 31.0 | 122.90 | Netherlands | 136.0 | 538.40 | 3.0 | 45.3 | 179.47 |
| Poland | 88.0 | 402.00 | 2.0 | 44.0 | 201.00 | Poland | 161.0 | 861.00 | 5.0 | 32.2 | 172.20 |
| Sweden | 22.0 | 87.80 | 1.0 | 22.0 | 87.80 | Spain | 12.0 | 48.80 | 1.0 | 12.0 | 48.80 |
| UK | 266.0 | 1042.00 | 9.0 | 28.9 | 115.73 | Sweden | 101.0 | 399.90 | 2.0 | 50.5 | 199.95 |
| USA | 328.0 | 3932.50 | 9.0 | 41.0 | 497.81 | Switzerland | 88.0 | 349.20 | 2.0 | 44.0 | 174.60 |
| USSR | 212.0 | 1326.40 | 4.0 | 53.0 | 331.60 | UK | 293.0 | 1162.70 | 9.0 | 32.6 | 129.19 |
| | | | | | | USA | 156.0 | 1887.90 | 6.0 | 26.0 | 314.65 |
| | | | | | | USSR | 61.0 | 382.20 | 2.0 | 30.5 | 191.10 |
| overall data | 2167.0 | 11797.50 | 51.0 | 42.5 | 231.32 | overall data | 2533.0 | 12444.80 | 65.0 | 39.0 | 190.84 |

- 40 -

period : Dec 76
 type of communication : telegram
 for cost center : 0

| country | length in words | costs in as | number of telegrams | avg length telegram | avg cost telegram | country | length in words | costs in as | number of telegrams | avg length telegram | avg cost telegram |
|--------------|-----------------|-------------|---------------------|---------------------|-------------------|--------------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 46.0 | 73.50 | 2.0 | 23.0 | 36.75 | Austria | 122.0 | 141.00 | 5.0 | 24.4 | 28.20 |
| CSSR | 34.0 | 134.60 | 1.0 | 34.0 | 134.60 | CSSR | 29.0 | 115.10 | 1.0 | 29.0 | 115.10 |
| Ethiopia | 11.0 | 134.00 | 1.0 | 11.0 | 134.00 | France | 37.0 | 146.30 | 1.0 | 37.0 | 146.30 |
| Finland | 150.0 | 593.00 | 2.0 | 75.0 | 295.50 | FRG | 161.0 | 637.90 | 5.0 | 32.2 | 127.58 |
| France | 32.0 | 199.00 | 2.0 | 15.0 | 99.50 | GDR | 120.0 | 498.00 | 2.0 | 60.0 | 249.00 |
| FRG | 47.0 | 194.70 | 1.0 | 47.0 | 194.70 | Italy | 106.0 | 421.40 | 3.0 | 35.3 | 140.47 |
| Hungary | 58.0 | 236.20 | 1.0 | 58.0 | 236.20 | Poland | 32.0 | 146.00 | 1.0 | 32.0 | 146.00 |
| Italy | 143.0 | 565.70 | 3.0 | 47.7 | 188.57 | Spain | 16.0 | 64.40 | 1.0 | 16.0 | 64.40 |
| Netherlands | 69.0 | 276.20 | 2.0 | 34.5 | 138.10 | Sweden | 31.0 | 122.90 | 1.0 | 31.0 | 122.90 |
| Sweden | 82.0 | 323.80 | 1.0 | 82.0 | 323.80 | Switzerland | 21.0 | 83.90 | 1.0 | 21.0 | 83.90 |
| Switzerland | 26.0 | 163.40 | 1.0 | 26.0 | 163.40 | UK | 15.0 | 60.50 | 1.0 | 15.0 | 60.50 |
| UK | 24.0 | 95.60 | 1.0 | 24.0 | 95.60 | USA | 126.0 | 1739.00 | 4.0 | 34.5 | 434.75 |
| USA | 127.0 | 1532.80 | 4.0 | 31.8 | 383.20 | USSR | 116.0 | 725.20 | 3.0 | 38.7 | 241.73 |
| USSR | 19.0 | 119.30 | 1.0 | 19.0 | 119.30 | Venezuel | 26.0 | 605.20 | 1.0 | 26.0 | 605.20 |
| overall data | | | | 958.0 | 5506.80 | overall data | | | 30.0 | 31.9 | 183.56 |

overall data 868.0 4576.30 23.0 37.7 199.97

- 41 -

period : Jan 77
type of communication : telegram
or ccst center : C

period : Feb 77
type of communication : telegram
for cost center : 0

| | country | length in words | costs in as | number of telegrams | avg length telegram | avg cost telegram |
|-------------|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 38.0 | 43.00 | 2.0 | 19.0 | 21.50 | 21.00 |
| CSSR | 142.0 | 90.30 | 2.0 | 71.0 | 40.60 | 154.60 |
| Finland | 430.0 | 2430.00 | 6.0 | 71.0 | 45.00 | 351.20 |
| France | 94.0 | 532.40 | 3.0 | 31.3 | 17.7 | 237.20 |
| FRG | 139.0 | 785.40 | 4.0 | 34.9 | 16.6 | 170.60 |
| GDR | 213.0 | 1202.80 | 4.0 | 53.3 | 30.70 | 109.00 |
| Hungary | 53.0 | 300.80 | 2.0 | 26.5 | 15.40 | 42.00 |
| Italy | 224.0 | 1264.40 | 4.0 | 56.0 | 31.6 | 30.00 |
| Netherlands | 326.0 | 1046.70 | 3.0 | 108.7 | 34.6 | 17.00 |
| Poland | 29.0 | 164.40 | 1.0 | 29.0 | 16.4 | 9.70 |
| Sweden | 338.0 | 1910.80 | 3.0 | 112.7 | 636.93 | 209.20 |
| Switzerland | 95.0 | 536.00 | 2.0 | 47.5 | 268.00 | 109.00 |
| UK | 32.0 | 183.20 | 2.0 | 16.0 | 91.50 | 59.00 |
| USA | 590.0 | 8391.40 | 16.0 | 36.9 | 524.46 | 153.20 |
| USSR | 94.0 | 652.60 | 2.0 | 47.0 | 326.30 | 74.80 |
| | | | | | | ***** |
| | | | | | | 113.0 |
| | | | | | | 1167.20 |
| | | | | | | 1178.00 |
| | | | | | | 389.07 |

overall data 2837.0 20242.1C 56.0 50.7 361.47

-43-

| ***** period : Sep 76 - Feb 77 type of communication : telegram for cost center : 510 | | | | | |
|--|-----------------|-----------------------|---------------------|---------------------|-------------------|
| monthly average: cost = 980.07 number = 2.2 | | | | | |
| country | length in words | costs in as telegrams | number of telegrams | avg length telegram | avg cost telegram |
| Austria | 13.0 | 18.50 | 1.0 | 13.0 | 19.50 |
| UK | 24.0 | 95.60 | 1.0 | 24.0 | 95.60 |
| USSR | | | | | |
| overall data | 37.0 | 114.10 | 2.0 | 18.5 | 57.05 |
| ***** | ***** | ***** | ***** | ***** | ***** |
| ***** period : Sep 76 - Feb 77 type of communication : telegram for cost center : 566 | | | | | |
| monthly average: cost = 44.22 number = 0.2 | | | | | |
| country | length in words | costs in as telegrams | number of telegrams | avg length telegram | avg cost telegram |
| Austria | 81.0 | 76.50 | 3.0 | 27.0 | 25.50 |
| USSR | 26.0 | 163.20 | 1.0 | 26.0 | 163.20 |
| overall data | 107.0 | 239.70 | 4.0 | 26.0 | 59.92 |
| ***** | ***** | ***** | ***** | ***** | ***** |

period : Sep 76 - Feb 77
 type of communication : telegram
 for cost center : .61C

monthly average: cost = 553.78 number = 2.5

| country | length in words | costs in as | number of telegrams | avg length telegram | avg cost telegram |
|-------------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 15.0 | 19.50 | 1.0 | 15.0 | 19.50 |
| FRG | 46.0 | 190.50 | 1.0 | 46.0 | 190.60 |
| GDR | 30.0 | 236.00 | 1.0 | 30.0 | 236.00 |
| Iran | 51.0 | 514.00 | 2.0 | 25.5 | 257.00 |
| Netherland | 31.0 | 122.90 | 1.0 | 31.0 | 122.90 |
| Switzerland | 26.0 | 103.40 | 1.0 | 26.0 | 103.40 |
| UK | 87.0 | 343.30 | 2.0 | 43.5 | 171.65 |
| USA | 85.0 | 165.80 | 3.0 | 28.3 | 335.27 |
| USSR | 126.0 | 787.20 | 3.0 | 42.0 | 252.40 |

period : Sep 76 - Feb 77
 type of communication : telegram
 for cost center : .61C

monthly average: cost = 577.35 number = 2.5

| country | length in words | costs in as | number of telegrams | avg length telegram | avg cost telegram |
|------------|-----------------|-------------|---------------------|---------------------|-------------------|
| France | 96.0 | 380.40 | 3.0 | 32.0 | 126.90 |
| FRG | 29.0 | 115.10 | 1.0 | 29.0 | 115.10 |
| Italy | 65.0 | 257.50 | 2.0 | 32.5 | 128.75 |
| Netherland | 27.0 | 107.30 | 1.0 | 27.0 | 107.30 |
| Poland | 69.0 | 314.50 | 2.0 | 34.5 | 157.25 |
| Sweden | 36.0 | 142.40 | 1.0 | 36.0 | 142.40 |
| UK | 31.0 | 122.90 | 1.0 | 31.0 | 122.90 |
| USA | 90.0 | 343.80 | 3.0 | 36.0 | 472.93 |
| Venezuel | 26.0 | 655.20 | 1.0 | 26.0 | 655.20 |

| country | length in words | costs in as | number of telegrams | avg length telegram | avg cost telegram |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Belgium | | | | | |
| FRG | | | | | |
| USA | | | | | |

| overall data | 497.0 | 3322.70 | 15.0 | 33.1 | 221.51 |
|------------------|----------------------|---------|------|--------|--------|
| monthly average: | cost for cost center | center | cost | number | 0.2 |

| overall data | 23.0 | 489.60 | 1.0 | 23.0 | 489.60 |
|------------------|----------------------|--------|------|--------|--------|
| monthly average: | cost for cost center | center | cost | number | 0.5 |

| overall data | 100.6 | 750.80 | 3.0 | 33.0 | 250.27 |
|--------------|-------|--------|-----|------|--------|
|--------------|-------|--------|-----|------|--------|

-45-

period : Sep 76 - Feb 77
 type of communication : telegram
 for cost center : 770

monthly average: cost = 459.27 number = 1.7

| country | length in words | costs in as | number of telegrams | avg length telegram | avg cost telegram |
|----------|-----------------|-------------|---------------------|---------------------|-------------------|
| France | 24.0 | 136.40 | 1.0 | 24.0 | 136.40 |
| Hungary | 58.0 | 230.20 | 1.0 | 58.0 | 230.20 |
| Netherla | 1.0 | 7.00 | 1.0 | 1.0 | 7.00 |
| Poland | 87.0 | 491.20 | 2.0 | 43.5 | 245.50 |
| Switzerl | 95.0 | 536.00 | 2.0 | 47.5 | 268.00 |
| USA | 68.0 | 854.00 | 2.0 | 34.0 | 427.00 |
| USSR | 72.0 | 566.80 | 1.0 | 72.0 | 566.80 |

monthly average: cost = 8.00 number = 8.00

| country | length in words | costs in as | number of telegrams | avg length telegram | avg cost telegram |
|--------------|-----------------|-------------|---------------------|---------------------|-------------------|
| overall data | 405.0 | 2755.60 | 10.0 | 40.5 | 275.56 |

period : Sep 76 - Feb 77
 type of communication : telegram
 for cost center : 850

monthly average: cost = 70.70 number = 0.5

| country | length in words | costs in as | number of telegrams | avg length telegram | avg cost telegram |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| FRG | 34.0 | 134.60 | 1.0 | 34.0 | 134.60 |
| GDR | 36.0 | 176.00 | 1.0 | 36.0 | 176.00 |
| UK | 21.0 | 119.60 | 1.0 | 21.0 | 119.60 |

period : Sep 76 - Feb 77
 type of communication : telegram
 for cost center : 910

monthly average: cost = 2462.18 number = 8.00

| country | length in words | costs in as | number of telegrams | avg length telegram | avg cost telegram |
|----------|-----------------|-------------|---------------------|---------------------|-------------------|
| Bulgaria | 56.0 | 222.40 | 1.0 | 56.0 | 222.40 |
| CSSR | 502.0 | 2250.20 | 8.0 | 62.8 | 281.28 |
| Finland | 338.0 | 1908.80 | 3.0 | 112.7 | 636.27 |
| France | 38.0 | 156.20 | 1.0 | 38.0 | 156.20 |
| FRG | 92.0 | 364.80 | 3.0 | 36.7 | 121.60 |
| GDR | 233.0 | 1114.30 | 3.0 | 77.7 | 371.43 |
| Greece | 29.0 | 229.20 | 1.0 | 29.0 | 229.20 |
| Hungary | 52.0 | 206.80 | 1.0 | 52.0 | 206.80 |
| Italy | 462.0 | 1997.90 | 9.0 | 51.3 | 221.98 |
| Netherla | 256.0 | 644.70 | 2.0 | 128.0 | 322.35 |
| Poland | 98.0 | 447.00 | 2.0 | 49.0 | 223.50 |
| Sweden | 319.0 | 1714.30 | 4.0 | 79.8 | 429.50 |
| UK | 23.0 | 91.70 | 1.0 | 23.0 | 91.70 |
| USA | 129.0 | 1601.50 | 3.0 | 43.0 | 533.93 |
| USSR | 287.0 | 1330.40 | 6.0 | 47.8 | 365.07 |

| overall data | 2914.0 | 14773.10 | 48.0 | 60.7 | 367.77 |
|--------------|--------|----------|------|------|--------|
|--------------|--------|----------|------|------|--------|

period : Sep 76 - Feb 77
 type of communication : telegram
 for cost center : 1

monthly average: cost = 1198.73 number = 3.7

| country | length in words | costs in as | number of telegrams | avg length telegram | avg cost telegram |
|-------------|-----------------|-------------|---------------------|---------------------|-------------------|
| Austria | 179.0 | 232.00 | 8.0 | 22.4 | 29.00 |
| Egypt | 31.0 | 265.50 | 1.0 | 31.0 | 265.50 |
| Ethiopia | 11.0 | 134.00 | 1.0 | 11.0 | 134.00 |
| Finland | 17.0 | 97.20 | 1.0 | 17.0 | 97.20 |
| France | 82.0 | 400.00 | 5.0 | 16.4 | 80.00 |
| FRG | 66.0 | 272.10 | 3.0 | 22.0 | 90.70 |
| Greece | 22.0 | 87.90 | 1.0 | 22.0 | 87.90 |
| Hungary | 13.0 | 74.80 | 1.0 | 13.0 | 74.80 |
| Italy | 65.0 | 288.40 | 3.0 | 21.7 | 96.13 |
| Japan | 18.0 | 342.20 | 1.0 | 18.0 | 342.20 |
| Poland | 51.0 | 366.60 | 2.0 | 25.5 | 180.00 |
| Spain | 28.0 | 113.20 | 2.0 | 14.0 | 56.60 |
| Switzerland | 21.0 | 93.90 | 1.0 | 21.0 | 83.90 |
| Tunis | 24.0 | 153.20 | 1.0 | 24.0 | 153.20 |
| UK | 186.0 | 796.20 | 10.0 | 18.6 | 79.62 |
| USA | 272.0 | 3372.10 | 10.0 | 27.2 | 337.21 |
| USSR | 19.0 | 119.90 | 1.0 | 19.0 | 119.80 |

| overall data | 1105.0 | 7192.40 | 52.0 | 21.3 | 138.32 |
|--------------|--------|---------|------|------|--------|
|--------------|--------|---------|------|------|--------|

APPENDIX C

NIGHT LETTERS

SAMPLE DATA :

By Country for the Whole Period and All Cost Centers
By Month for All Cost Centers
By Cost Center for the Whole Period
Private

period : Sep 76 - Feb 77
type of communication : nightlet
for cost center : C

monthly average: cost = 7215.53 number = 28.3

| country | length in words | costs in as | number of nightlets | avg length nightlet | avg cost nightlet |
|-------------|-----------------|-------------|---------------------|---------------------|-------------------|
| Argentina | 37.0 | 366.50 | 1.0 | 37.0 | 366.50 |
| Australia | 22.0 | 196.10 | 1.0 | 22.0 | 190.10 |
| Brazil | 167.0 | 949.60 | 3.0 | 35.7 | 316.53 |
| Canada | 460.0 | 3241.90 | 12.0 | 33.3 | 270.16 |
| Goa | 22.0 | 164.80 | 1.0 | 22.0 | 164.80 |
| India | 138.0 | 544.20 | 1.0 | 138.0 | 544.20 |
| Iran | 410.0 | 2199.50 | 4.0 | 102.5 | 549.38 |
| Japan | 467.0 | 4441.40 | 16.0 | 46.7 | 444.14 |
| Mexico | 33.0 | 200.00 | 1.0 | 33.0 | 200.00 |
| New Zealand | 99.0 | 928.70 | 4.0 | 24.8 | 232.18 |
| Sri Lanka | 44.0 | 279.00 | 2.0 | 22.0 | 139.50 |
| Swaziland | 22.0 | 142.30 | 1.0 | 22.0 | 142.30 |
| USA | 4564.0 | 28386.67 | 127.0 | 35.9 | 227.45 |
| Venezuela | 65.0 | 758.00 | 2.0 | 32.5 | 379.00 |

overall data 6480.0 43293.17 170.0 38.1 254.67

APPENDIX C: Night Letters

-49-

period : Sep 76
type of communication : nightlet
for cost center : C

| country | length in words | costs in as | number of nightlets | avg length nightlet | avg ccst nightlet |
|--------------|-----------------|-------------|---------------------|---------------------|-------------------|
| Brazil | 54.0 | 479.20 | 1.0 | 54.0 | 479.20 |
| Canada | 141.0 | 804.70 | 3.0 | 47.0 | 269.23 |
| Iran | 160.0 | 808.00 | 1.0 | 160.0 | 808.00 |
| Japan | 35.0 | 332.80 | 1.0 | 35.0 | 332.80 |
| USA | 861.0 | 4869.87 | 20.0 | 43.0 | 243.49 |
| Venezuel | 34.0 | 396.40 | 1.0 | 34.0 | 396.40 |
| overall data | 1285.6 | 7696.97 | 27.0 | 47.6 | 294.95 |

| country | length in words | costs in as | number of nightlets | avg length nightlet | avg ccst nightlet |
|--------------|-----------------|-------------|---------------------|---------------------|-------------------|
| overall data | 858.0 | 5554.90 | 25.0 | 34.3 | 222.20 |

period : Nov 76
type of communication : nightlet
for cost center : C

| country | length in words | costs in as | number of nightlets | avg length nightlet | avg ccst nightlet |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Canada | 39.0 | 89.0 | 1.0 | 89.0 | 222.40 |
| Japan | 89.0 | 847.10 | 2.0 | 43.0 | 222.40 |
| USA | 730.0 | 4485.40 | 22.0 | 34.0 | 423.55 |

| country | length in words | costs in as | number of nightlets | avg length nightlet | avg ccst nightlet |
|--------------|-----------------|-------------|---------------------|---------------------|-------------------|
| overall data | 858.0 | 5554.90 | 25.0 | 34.3 | 222.20 |

period : Dec 76
type of communication : nightlet
for cost center : C

| country | length in words | costs in as | number of nightlets | avg length nightlet | avg ccst nightlet |
|--------------|-----------------|-------------|---------------------|---------------------|-------------------|
| Brazil | 31.0 | 274.30 | 1.0 | 31.0 | 274.90 |
| Canada | 168.0 | 1530.30 | 5.0 | 33.6 | 366.06 |
| India | 138.0 | 544.20 | 1.0 | 138.0 | 544.20 |
| Iran | 65.0 | 329.00 | 1.0 | 65.0 | 329.00 |
| Japan | 135.0 | 1283.80 | 3.0 | 45.0 | 427.93 |
| SriLanca | 44.0 | 279.50 | 2.0 | 22.0 | 170.50 |
| USA | 858.0 | 5343.70 | 22.0 | 39.0 | 243.12 |
| Venezuel | 31.0 | 361.60 | 1.0 | 31.0 | 361.60 |
| overall data | 972.0 | 7150.50 | 29.0 | 34.7 | 255.38 |

| country | length in words | costs in as | number of nightlets | avg length nightlet | avg ccst nightlet |
|--------------|-----------------|-------------|---------------------|---------------------|-------------------|
| overall data | 972.0 | 7150.50 | 29.0 | 34.7 | 255.38 |

period : Jan 77
 type of communication : nightlet
 for cost center : C

| country | length in words | costs in as | number of nightlets | avg length nightlet | avg cost nightlet |
|-----------|-----------------|-------------|---------------------|---------------------|-------------------|
| Goa | 22.C | 164.8C | 1.C | 22.0 | 164.80 |
| Iran | 137.C | 786.9C | 1.C | 137.0 | 786.90 |
| Swaziland | 22.C | 142.8C | 1.0 | 22.0 | 142.80 |
| USA | 926.0 | 6239.3C | 25.0 | 37.0 | 249.57 |

| overall data | 1107.C | 7333.8C | 28.C | 39.5 | 261.92 |
|--------------|--------|---------|------|------|--------|
|--------------|--------|---------|------|------|--------|

period : Feb 77
 type of communication : nightlet
 for cost center : C

| country | length in words | costs in as | number of nightlets | avg length nightlet | avg cost nightlet |
|-------------|-----------------|-------------|---------------------|---------------------|-------------------|
| Canada | 83.C | 518.60 | 2.C | 41.5 | 259.30 |
| Iran | 48.C | 275.6C | 1.C | 48.C | 275.60 |
| Mexico | 33.C | 200.5C | 1.C | 33.C | 200.00 |
| New Zealand | 99.C | 928.7C | 4.C | 24.8 | 232.18 |
| USA | 525.C | 3683.7C | 18.C | 29.2 | 204.93 |

| overall data | 788.C | 5611.6C | 26.C | 30.3 | 215.93 |
|--------------|-------|---------|------|------|--------|
|--------------|-------|---------|------|------|--------|

APPENDIX C: Night Letters

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 100

monthly average: cost = 980.95 number = 3.2

| country | length in words | costs in as | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Brazil | 54.0 | 479.20 | 1.0 | 54.0 | 479.20 |
| Canada | 44.0 | 250.60 | 1.0 | 44.0 | 250.60 |
| Japan | 141.0 | 1312.50 | 3.0 | 47.0 | 447.50 |
| USA | 617.0 | 3813.40 | 14.0 | 44.1 | 272.39 |

overall data 856.0 5885.70 19.0 45.1 369.77

 period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 130

monthly average: cost = 435.02 number = 1.7

| country | length in words | costs in as | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Brazil | 31.0 | 274.80 | 1.0 | 31.0 | 274.80 |
| Canada | 29.0 | 165.90 | 1.0 | 29.0 | 165.90 |
| Japan | 59.0 | 561.60 | 2.0 | 29.5 | 280.80 |
| Mexico | 33.0 | 200.00 | 1.0 | 33.0 | 200.00 |
| USA | 223.0 | 1407.80 | 5.0 | 44.6 | 281.56 |

 overall data 375.0 2610.16 10.0 37.5 261.01

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 110

monthly average: cost = 311.80 number = 0.7

| country | length in words | ccsts in as | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Canada | 83.0 | 518.60 | 2.0 | 41.5 | 259.30 |
| India | 138.0 | 544.20 | 1.0 | 138.0 | 544.20 |
| Iran | 166.0 | 808.00 | 1.0 | 166.0 | 808.00 |

overall data 381.0 1876.80 4.0 95.3 457.70

 overall data 55.0 383.50 1.0 55.0 383.50

-51-

APPENDIX C: Night Letters

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 510

monthly average: cost = 1311.93 number = 5.3

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|----------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| Canada | 217.0 | 1240.10 | 5.0 | 43.4 | 248.02 |
| Japan | 35.0 | 332.80 | 1.0 | 35.0 | 332.80 |
| USA | 918.0 | 5902.30 | 25.0 | 36.7 | 236.09 |
| Venezuel | 34.0 | 396.40 | 1.0 | 34.0 | 396.40 |

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 210

monthly average: cost = 25.63 number = 0.2

| country | length in words | costs in as nightlets | avg length nightlet | avg cost nightlet | |
|---------|-----------------|-----------------------|---------------------|-------------------|--------|
| USA | 22.0 | 153.80 | 1.0 | 22.0 | 153.80 |

-52-

overall data

costs in as nightlets

number of nightlets

avg length nightlet

avg cost nightlet

overall data

costs in as nightlets

number of nightlets

avg length nightlet

avg cost nightlet

monthly average: cost = 169.38 number = 0.7

| country | length in words | costs in as nightlets | avg length nightlet | avg cost nightlet | |
|---------|-----------------|-----------------------|---------------------|-------------------|--------|
| USA | 161.0 | 1616.30 | 4.0 | 40.3 | 254.07 |

| overall data | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|--------------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| 161.0 | 1616.30 | 4.0 | 40.3 | 254.07 | 254.07 |

overall data

costs in as nightlets

number of nightlets

avg length nightlet

avg cost nightlet

monthly average: cost = 1204.0

costs in as nightlets

number of nightlets

avg length nightlet

avg cost nightlet

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 520

monthly average: cost = 70.47 number = 0.2

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| USA | 67.0 | 422.80 | 1.0 | 67.0 | 422.80 |

overall data

costs in as nightlets

number of nightlets

avg length nightlet

avg cost nightlet

monthly average: cost = 55.0

costs in as nightlets

number of nightlets

avg length nightlet

avg cost nightlet

APPENDIX C: Night Letters

-53-

Period : Sep 76 - Feb 77
type of communication : nightlet
for cost center : 650

monthly average: cost = 166.27 number = 0.5

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| Iran | 65.0 | 329.00 | 1.0 | 65.0 | 329.00 |
| USA | 106.0 | 668.50 | 2.0 | 53.0 | 334.30 |

overall data 171.6 997.60 3.0 57.0 332.53

Period : Sep 76 - Feb 77
type of communication : nightlet
for cost center : 560

monthly average: cost = 208.27 number = 1.0

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| Iran | 48.0 | 275.50 | 1.0 | 48.0 | 275.50 |
| USA | 151.0 | 974.00 | 5.0 | 30.2 | 194.90 |

overall data 199.6 1249.50 6.0 33.2 208.27

Period : Sep 76 - Feb 77
type of communication : nightlet
for cost center : 650

monthly average: cost = 579.22 number = 2.0

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|----------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| Argentin | 37.0 | 366.50 | 1.0 | 37.0 | 366.50 |
| Japan | 61.0 | 580.50 | 1.0 | 61.0 | 580.50 |
| NewZeala | 76.0 | 712.80 | 3.0 | 25.3 | 237.60 |
| USA | 27.0 | 1453.90 | 6.0 | 36.2 | 242.32 |
| Venezuel | 31.0 | 361.60 | 1.0 | 31.0 | 361.60 |

overall data 422.0 3475.30 12.0 35.2 289.61

Period : Sep 76 - Feb 77
type of communication : nightlet
for cost center : 670

monthly average: cost = 30.55 number = 0.2

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| USA | 29.0 | 183.30 | 1.0 | 29.0 | 183.30 |

overall data 29.6 183.30 1.0 29.0 183.30

APPENDIX C: Night Letters

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 680

monthly average: cost = 131.15 number = C.2

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| Iran | 137.0 | 786.90 | 1.0 | 137.0 | 786.90 |

 overall data 137.0 786.90 1.0 137.0 786.90 *****

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 73C

monthly average: cost = 107.98 number = C.5

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| USA | 112.0 | 647.90 | 3.0 | 37.3 | 215.97 |

 overall data 112.0 647.90 3.0 37.3 215.97 *****

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 77C

monthly average: cost = 122.67 number = 0.5

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| USA | 109.0 | 736.00 | 3.0 | 36.3 | 245.73 |

 overall data 109.0 736.00 3.0 36.3 245.73 *****

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 81C

monthly average: cost = 1165.50 number = 4.0

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| Canada | 87.0 | 1066.70 | 3.0 | 29.0 | 355.57 |
| Japan | 171.0 | 1624.00 | 3.0 | 57.0 | 541.33 |
| USA | 685.0 | 4302.30 | 18.0 | 38.1 | 239.02 |

 overall data 943.0 6993.00 24.0 39.3 291.38 *****

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 85C

monthly average: cost = 217.10 number = 1.0

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| USA | 199.0 | 1302.60 | 6.0 | 33.0 | 217.10 |

 overall data 198.0 1302.60 6.0 33.0 217.10 *****

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 77C

monthly average: cost = 217.10 number = 1.0

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| USA | 198.0 | 1302.60 | 6.0 | 33.0 | 217.10 |

 overall data 198.0 1302.60 6.0 33.0 217.10 *****

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 85C

monthly average: cost = 217.10 number = 1.0

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| USA | 199.0 | 1302.60 | 6.0 | 33.0 | 217.10 |

 overall data 198.0 1302.60 6.0 33.0 217.10 *****

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 85C

monthly average: cost = 217.10 number = 1.0

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| USA | 199.0 | 1302.60 | 6.0 | 33.0 | 217.10 |

 overall data 198.0 1302.60 6.0 33.0 217.10 *****

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 85C

monthly average: cost = 217.10 number = 1.0

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| USA | 199.0 | 1302.60 | 6.0 | 33.0 | 217.10 |

 overall data 198.0 1302.60 6.0 33.0 217.10 *****

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 85C

monthly average: cost = 217.10 number = 1.0

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| USA | 199.0 | 1302.60 | 6.0 | 33.0 | 217.10 |

 overall data 198.0 1302.60 6.0 33.0 217.10 *****

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 85C

monthly average: cost = 217.10 number = 1.0

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| USA | 199.0 | 1302.60 | 6.0 | 33.0 | 217.10 |

 overall data 198.0 1302.60 6.0 33.0 217.10 *****

period : Sep 76 - Feb 77
 type of communication : nightlet
 for cost center : 85C

monthly average: cost = 217.10 number = 1.0

| country | length in words | costs in as nightlets | number of nightlets | avg length nightlet | avg cost nightlet |
|---------|-----------------|-----------------------|---------------------|---------------------|-------------------|
| USA | 199.0 | 1302.60 | 6.0 | 33.0 | 217.10 |

 overall data 198.0 1302.60 6.0 33.0 217.10 *****

- 54 -

period : Sep 76 - Feb 77
type of communication : nightlet
for cost center :

monthly average: cost = 1077.72 number = 6.2

| country | length in words | costs in as | number of nightlets | avg length nightlet | avg cost nightlet |
|-----------|-----------------|-------------|---------------------|---------------------|-------------------|
| Australia | 22.0 | 196.10 | 1.0 | 22.0 | 196.10 |
| Brazil | 22.0 | 195.60 | 1.0 | 22.0 | 195.60 |
| Goa | 22.0 | 164.80 | 1.0 | 22.0 | 164.80 |
| NewZeala | 23.0 | 215.90 | 1.0 | 23.0 | 215.90 |
| SriLanca | 44.0 | 279.00 | 2.0 | 22.0 | 139.50 |
| Swaziland | 22.0 | 142.80 | 1.0 | 22.0 | 142.80 |
| USA | 795.0 | 5278.10 | 30.0 | 26.5 | 175.94 |

overall data 950.0 6466.30 37.0 25.7 174.76

APPENDIX D

EUROPEAN TELEX

SAMPLE DATA :

For All Months and All Cost Centers
By Month for All Cost Centers
By Cost Center for the Whole Period

period : Sep 76 - Feb 77
type of communication : eurtelex
for cost center : C

monthly average: cost = 2985.00 number = 298.5

| country | length in words | costs in as | number of eurtelex | avg length | avg cost |
|---------|-----------------|-------------|--------------------|------------|----------|
| Europe | 0.0 | 1791C.00 | 1791.0 | 0.0 | 10.00 |

Period : Sep 76
type of communication : eurtelex
for cost center : 0

| country | length in words | costs in as | number of eurtelexs | avg length eurtelex | avg cost eurtelex |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Europe | 0.0 | 3740.00 | 374.0 | 0.0 | 10.00 |

period : Dec 76
type of communication : eurtelex
for cost center : 0

| country | length in words | costs in as | number of eurtelexs | avg length eurtelex | avg cost eurtelex |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Europe | 0.0 | 1350.00 | 135.0 | 0.0 | 10.00 |

Period : Oct 76
type of communication : eurtelex
for cost center : 0

| country | length in words | costs in as | number of eurtelexs | avg length eurtelex | avg cost eurtelex |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Europe | 0.0 | 3510.00 | 351.0 | 0.0 | 10.00 |

period : Jan 77
type of communication : eurtelex
for cost center : 0

| country | length in words | costs in as | number of eurtelexs | avg length eurtelex | avg cost eurtelex |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Europe | 0.0 | 4300.00 | 430.0 | 0.0 | 10.00 |

Period : Nov 76
type of communication : eurtelex
for cost center : 0

| country | length in words | costs in as | number of eurtelexs | avg length eurtelex | avg cost eurtelex |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Europe | 0.0 | 2640.00 | 264.0 | 0.0 | 10.00 |

period : Feb 77
type of communication : eurtelex
for cost center : 0

| country | length in words | costs in as | number of eurtelexs | avg length eurtelex | avg cost eurtelex |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Europe | 0.0 | 2370.00 | 237.0 | 0.0 | 10.00 |

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 100
 monthly average: cost = 148.33 number = 14.8
 country length in costs number of avg length avg cost
 words in as eurtelexs eurtelex eurtelex
 Europe 0.0 890.00 89.0 0.0 10.00

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 130
 monthly average: cost = 198.33 number = 19.8
 country length in costs number of avg length avg cost
 words in as eurtelexs eurtelex eurtelex
 Europe 0.0 1190.00 119.0 0.0 10.00

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 150
 monthly average: cost = 3.33 number = 0.3
 country length in costs number of avg length avg cost
 words in as eurtelexs eurtelex eurtelex
 Europe 0.0 20.00 2.0 0.0 10.00

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 160
 monthly average: cost = 1235.00 number = 123.5
 country length in costs number of avg length avg cost
 words in as eurtelexs eurtelex eurtelex
 Europe 0.0 7410.00 7410.0 0.0 10.00

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 200
 monthly average: cost = 25.00 number = 2.5
 country length in costs number of avg length avg cost
 words in as eurtelex eurtelex
 Europe 0.0 150.00 15.0 0.0 10.00

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 230
 monthly average: cost = 6.67 number = 0.7
 country length in costs number of avg length avg cost
 words in as eurtelex eurtelex
 Europe 0.0 40.00 4.0 0.0 10.00

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 232
 monthly average: cost = 1.67 number = 0.2
 country length in costs number of avg length avg cost
 words in as eurtelex eurtelex
 Europe 0.0 10.00 1.0 0.0 10.00

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 240
 monthly average: cost = 13.33 number = 1.3
 country length in costs number of avg length avg cost
 words in as eurtelex eurtelex
 Europe 0.0 80.00 8.0 0.0 10.00

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 240
 monthly average: cost = 1C.00 number = 1.0
 country length in costs number of avg length avg cost
 words in as eurtelex eurtelex
 Europe C.C 51.50 6.0 C.C 10.00

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 250
 monthly average: cost = 8.33 number = 0.8
 country length in costs number of avg length avg cost
 words in as eurtelexs eurtelex eurtelex
 Europe C.C. 50.00 5.0 0.0 10.00

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 250
 monthly average: cost = 195.00 number = 19.5
 country length in costs number of avg length avg cost
 words in as eurtelexs eurtelex eurtelex
 Europe 0.0 1170.00 117.0 0.0 10.00

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 510
 monthly average: cost = 35.00 number = 3.5
 country length in costs number of avg length avg cost
 words in as eurtelexs eurtelex eurtelex
 Europe C.C. 250.00 25.0 0.0 10.00

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 260
 monthly average: cost = 6.67 number = 0.7
 country length in costs number of avg length avg cost
 words in as eurtelexs eurtelex eurtelex
 Europe C.O. 40.00 4.0 0.0 10.00

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 610
 monthly average: cost = 143.33 number = 14.3
 country length in costs number of avg length avg cost
 words in as eurtelexs eurtelex eurtelex
 Europe C.C. 250.00 25.0 0.0 10.00

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 650

| | | | | |
|------------------|-----------------|------------------------|----------------------|---------------------|
| monthly average: | cost = | 85.00 | number = | 8.5 |
| country | length in words | costs in as eurtelelex | number of eurtelelex | avg length eurtelex |
| Europe | 0.0 | 510.00 | 51.0 | 0.C 10.00 |

 monthly average: cost = 18.33 number = 1.8

| | | | | |
|---------|-----------------|------------------------|----------------------|---------------------|
| country | length in words | costs in as eurtelelex | number of eurtelelex | avg length eurtelex |
| Europe | | 0.0 | 11C.00 | 11.C C.C 10.00 |

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 730

| | | | | |
|------------------|-----------------|------------------------|----------------------|---------------------|
| monthly average: | cost = | 6.67 | number = | 0.7 |
| country | length in words | costs in as eurtelelex | number of eurtelelex | avg length eurtelex |
| Europe | | 0.0 | 4C.00 | 4.0 C.C 10.00 |

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 74C

| | | | | |
|------------------|-----------------|------------------------|----------------------|---------------------|
| monthly average: | cost = | 6.67 | number = | 0.7 |
| country | length in words | costs in as eurtelelex | number of eurtelelex | avg length eurtelex |
| Europe | | 0.0 | 4C.00 | 4.0 C.C 10.00 |

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 770

| | | | | |
|------------------|-----------------|------------------------|----------------------|-----------------------|
| monthly average: | cost = | 46.67 | number = | 4.7 |
| country | length in words | costs in as eurtelelex | number of eurtelelex | avg length eurtelex |
| Europe | 0.C | 4C.00 | 4.C C.C 10.00 | 28C.00 28.0 0.C 10.00 |

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 81C

monthly average: cost = 363.33 number = 36.3

| country | length in words | costs in as | number of eurtelexs | avg length eurtelex | avg cost eurtelex |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Europe | 0.0 | 218C.00 | 218.0 | 0.0 | 10.00 |

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 830

monthly average: cost = 3.33 number = 0.3

| country | length in words | costs in as | number of eurtelexs | avg length eurtelex | avg cost eurtelex |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Europe | 0.0 | 2C.00 | 2.0 | 0.0 | 10.00 |

 period : Sep 76 - Feb 77
 type of communication : eurtelex
 for cost center : 85C

monthly average: cost = 8.33 number = 0.8

| country | length in words | costs in as | number of eurtelexs | avg length eurtelex | avg cost eurtelex |
|---------|-----------------|-------------|---------------------|---------------------|-------------------|
| Europe | 0.0 | 50.00 | 5.0 | 0.0 | 10.00 |

APPENDIX E

NON-EUROPEAN TELEX

SAMPLE DATA :

By Country for the Whole Period and All Cost Centers
By Month for All Cost Centers
By Cost Center for the Whole Period
Private

 period : Sep 76 - Feb 77
 type of communication : telex
 for cost center : 0
 monthly average: cost = 9270.73 number = 73.0

| country | length in minutes | costs in as | number of telexes | avg length telex | avg cost telex |
|--------------|-------------------|-------------|-------------------|------------------|----------------|
| Argentina | 6.0 | 468.00 | 4.0 | 1.5 | 117.00 |
| Brazil | 2.0 | 156.00 | 1.0 | 2.0 | 156.00 |
| Canada | 168.0 | 6740.00 | 56.0 | 1.9 | 120.36 |
| Iran | 33.0 | 2569.00 | 13.0 | 2.5 | 197.62 |
| Iraq | 4.0 | 312.00 | 2.0 | 2.0 | 156.00 |
| Israel | 5.0 | 238.00 | 3.0 | 1.7 | 79.33 |
| Japan | 76.0 | 5850.00 | 33.0 | 2.3 | 177.27 |
| Kenya | 46.0 | 3126.00 | 22.0 | 1.8 | 141.82 |
| Libya | 19.0 | 98.80 | 7.0 | 2.7 | 14.11 |
| Mexico | 3.0 | 234.00 | 2.0 | 1.5 | 117.00 |
| SouthAfr | 3.0 | 156.00 | 2.0 | 1.5 | 78.00 |
| Turkey | 3.0 | 42.60 | 1.0 | 3.0 | 42.60 |
| USA | 572.0 | 35640.00 | 292.0 | 2.0 | 122.05 |
| ***** | ***** | ***** | ***** | ***** | ***** |
| overall data | 874.0 | 55624.40 | 438.0 | 2.0 | 127.00 |
| ***** | ***** | ***** | ***** | ***** | ***** |

period : Sep 76
 type of communication : telex
 for cost center : 0

period : Nov 76
 type of communication : telex
 for cost center : 0

| country | length in minutes | costs in as | number of telexs | avg length telex | avg cost telex |
|--------------|-------------------|-------------|------------------|------------------|----------------|
| Canada | 39.0 | 2600.00 | 19.0 | 2.1 | 136.84 |
| Iran | 10.0 | 780.00 | 4.0 | 2.5 | 195.00 |
| Iraq | 3.0 | 234.00 | 1.0 | 3.0 | 234.00 |
| Israel | 4.0 | 190.40 | 2.0 | 2.0 | 95.20 |
| Japan | 14.0 | 1092.00 | 7.0 | 2.0 | 156.00 |
| Kenya | 3.0 | 234.00 | 2.0 | 1.5 | 117.00 |
| USA | 131.0 | 7980.00 | 61.0 | 2.1 | 130.82 |
| overall data | 204.0 | 13110.40 | 96.0 | 2.1 | 136.57 |

| country | length in minutes | costs in as | number of telexs | avg length telex | avg cost telex |
|--------------|-------------------|-------------|------------------|------------------|----------------|
| Canada | 16.0 | 960.00 | 9.0 | 1.8 | 106.67 |
| Iran | 15.0 | 1165.00 | 5.0 | 3.0 | 233.00 |
| Israel | 1.0 | 47.60 | 1.0 | 1.0 | 47.50 |
| Japan | 5.0 | 390.00 | 3.0 | 1.7 | 130.00 |
| Kenya | 7.0 | 546.00 | 4.0 | 1.8 | 136.50 |
| Libya | 6.0 | 311.20 | 2.0 | 3.0 | 15.60 |
| Turkey | 3.0 | 42.60 | 1.0 | 3.0 | 42.60 |
| USA | 122.0 | 7326.00 | 67.0 | 1.8 | 109.25 |
| overall data | 175.0 | 10502.40 | 92.0 | 1.9 | 114.16 |

| country | length in minutes | costs in as | number of telexs | avg length telex | avg cost telex |
|--------------|-------------------|-------------|------------------|------------------|----------------|
| Canada | 16.0 | 960.00 | 9.0 | 1.8 | 106.67 |
| Japan | 18.0 | 1404.00 | 5.0 | 3.0 | 290.00 |
| Kenya | 5.0 | 390.00 | 3.0 | 1.7 | 130.00 |
| Libya | 6.0 | 311.20 | 2.0 | 3.0 | 15.60 |
| SouthAfr | 2.0 | 78.00 | 1.0 | 2.0 | 78.00 |
| USA | 98.0 | 5980.00 | 54.0 | 1.8 | 110.74 |
| overall data | 145.0 | 8843.20 | 74.0 | 2.0 | 119.50 |

| country | length in minutes | costs in as | number of telexs | avg length telex | avg cost telex |
|--------------|-------------------|-------------|------------------|------------------|----------------|
| Canada | 3.0 | 180.00 | 2.0 | 1.5 | 90.00 |
| Japan | 2.0 | 156.00 | 1.0 | 2.0 | 156.00 |
| Kenya | 9.0 | 702.00 | 4.0 | 2.3 | 175.50 |
| Libya | 3.0 | 15.60 | 1.0 | 3.0 | 15.60 |
| USA | 80.0 | 4800.00 | 36.0 | 2.2 | 133.33 |
| overall data | 97.0 | 5853.60 | 44.0 | 2.2 | 133.04 |

period : Jan 77
 type of communication : telex
 for cost center : C

| country | length in minutes | costs in as | number of telex | avg length telex | avg cost telex |
|-----------|-------------------|-------------|-----------------|------------------|----------------|
| Argentina | 3.0 | 234.00 | 2.0 | 1.5 | 117.00 |
| Canada | 22.0 | 1320.00 | 12.0 | 1.8 | 110.00 |
| Iran | 4.0 | 312.00 | 2.0 | 2.0 | 156.00 |
| Iraq | 1.0 | 78.00 | 1.0 | 1.0 | 78.00 |
| Japan | 26.0 | 1950.00 | 10.0 | 2.6 | 195.00 |
| Kenya | 8.0 | 624.00 | 5.0 | 1.6 | 124.80 |
| Libya | 3.0 | 15.60 | 1.0 | 3.0 | 15.60 |
| USA | 96.0 | 5160.00 | 42.0 | 2.0 | 122.86 |

| overall data | 153.0 | 9693.60 | 75.0 | 2.0 | 129.25 |
|--------------|-------|---------|------|-----|--------|
|--------------|-------|---------|------|-----|--------|

period : Feb 77
 type of communication : telex
 for cost center : C

| country | length in minutes | costs in as | number of telex | avg length telex | avg cost telex |
|-----------|-------------------|-------------|-----------------|------------------|----------------|
| Argentina | 3.0 | 234.00 | 2.0 | 1.5 | 117.00 |
| Brazil | 2.0 | 156.00 | 1.0 | 2.0 | 156.00 |
| Canada | 12.0 | 720.00 | 6.0 | 2.0 | 120.00 |
| Iran | 4.0 | 312.00 | 2.0 | 2.0 | 156.00 |
| Japan | 11.0 | 858.00 | 6.0 | 1.8 | 143.00 |
| Kenya | 8.0 | 624.00 | 4.0 | 2.0 | 156.00 |
| Libya | 1.0 | 5.20 | 1.0 | 1.0 | 5.20 |
| Mexico | 3.0 | 234.00 | 2.0 | 1.5 | 117.00 |
| SouthAfr | 1.0 | 78.00 | 1.0 | 1.0 | 78.00 |
| USA | 55.0 | 4466.00 | 32.0 | 1.7 | 137.50 |

| overall data | 106.0 | 7621.20 | 57.0 | 1.8 | 133.71 |
|--------------|-------|---------|------|-----|--------|
|--------------|-------|---------|------|-----|--------|

period : Sep 76 - Feb 77
type of communication : telex
for cost center : 100

monthly average: cost = 1367.00 number = 12.5

| country | length in minutes | costs in as | number of telexes | avg length telex | avg cost telex |
|--------------|-------------------|-------------|-------------------|------------------|----------------|
| Canada | 10.0 | 600.00 | 6.0 | 1.7 | 100.00 |
| Japan | 19.0 | 1482.00 | 10.0 | 1.9 | 148.20 |
| USA | 101.0 | 6120.00 | 59.0 | 1.7 | 103.73 |
| ***** | | | | | |
| overall data | 130.0 | 8202.00 | 75.0 | 1.7 | 109.36 |
| ***** | | | | | |

period : Sep 76 - Feb 77
type of communication : telex
for cost center : 110

monthly average: cost = 926.67 number = 5.5

| country | length in minutes | costs in as | number of telexes | avg length telex | avg cost telex |
|--------------|-------------------|-------------|-------------------|------------------|----------------|
| Canada | 20.0 | 1200.00 | 9.0 | 2.2 | 133.33 |
| Japan | 24.0 | 1872.00 | 7.0 | 3.4 | 267.43 |
| Kenya | 6.0 | 468.00 | 3.0 | 2.0 | 156.00 |
| USA | 32.0 | 2620.00 | 14.0 | 2.3 | 144.29 |
| ***** | | | | | |
| overall data | 32.0 | 5552.00 | 33.0 | 2.5 | 169.49 |
| ***** | | | | | |

period : Sep 76 - Feb 77
type of communication : telex
for cost center : 130

monthly average: cost = 468.00

| country | length in minutes | costs in as | number of telexes | avg length telex | avg cost telex |
|--------------|-------------------|-------------|-------------------|------------------|----------------|
| Canada | 25.0 | 1760.00 | 11.0 | 2.3 | 160.00 |
| Israel | 5.0 | 238.00 | 3.0 | 1.7 | 79.33 |
| Japan | 2.0 | 156.00 | 1.0 | 2.0 | 156.00 |
| Mexico | 3.0 | 234.00 | 2.0 | 1.5 | 117.00 |
| USA | 7.0 | 426.00 | 4.0 | 1.8 | 105.00 |
| ***** | | | | | |
| overall data | 42.0 | 2868.00 | 21.0 | 2.0 | 133.71 |
| ***** | | | | | |

period : Sep 76 - Feb 77
type of communication : telex
for cost center : 160

monthly average: cost = 320.00

| country | length in minutes | costs in as | number of telexes | avg length telex | avg cost telex |
|--------------|-------------------|-------------|-------------------|------------------|----------------|
| Canada | 2.0 | 120.00 | 1.0 | 1.0 | 120.00 |
| USA | 30.0 | 1800.00 | 16.0 | 1.0 | 112.50 |
| ***** | | | | | |
| overall data | 32.0 | 1920.00 | 17.0 | 1.0 | 112.94 |
| ***** | | | | | |

period : Sep 76 - Feb 77 telex
type of communication :
for cost center : 510

period : Sep 76 - Feb 77 type of communication : telex

monthly average: cost = 1046.00 number = 9.2

| monthly average: | cost = | 10.00 | number = | 0.2 |
|------------------|-------------------|-------------|-----------------|---------------------|
| country | length in minutes | costs in as | number of telex | avg length avg cost |
| A | 1.0 | 60.00 | 1.0 | 1.0 50.00 |

Period : Sep 76 - Feb 77
Type of communication : telex
Cost center : 18C

| monthly average: | cost | = | 60.00 | number = C.3 |
|-----------------------------|-------------|-----------------|------------------|----------------|
| country , length in minutes | costs in as | number of telex | avg length telex | avg cost telex |
| Canada | 6.0 | 360.00 | 2.6 | 180.00 |

* * * * *

Period : Sep 76 - Feb 77 Type of communication : telex

| monthly average: | ccst | = | 2C.CC | number = | C.2 | |
|------------------|-------------------|--------|--------|-----------------|------------------|----------------|
| country | length in minutes | ccsts | ir. as | number of telex | avg length telex | avg cost telex |
| A | 2.C | 12C.CC | 1.C | 1.C | 2.C | 12C.CC |

| | | | | | |
|---------|---------------|------------------------|---------------|---------------|-----------------------|
| overall | 2.0c | $12\text{c} \cdot f/c$ | 1.0c | 2.0c | $12\text{c} \cdot CC$ |
|---------|---------------|------------------------|---------------|---------------|-----------------------|

period : Sep 76 - Feb 77 type of communication : telex
for cost center : 510

monthly average: cost = 1

| country | length in minutes | costs in as | number of telexes | avg length telex | avg cost telex |
|---------|-------------------|-------------|-------------------|------------------|----------------|
| Canada | 6.0 | 360.00 | 4.0 | 1.5 | 90.00 |
| Japan | 2.0 | 156.00 | 1.0 | 2.0 | 156.00 |
| USA | 96.0 | 5760.00 | 50.0 | 1.9 | 115.20 |

period : Sep 76 - Feb 77 type of communication : telex

| country | length in minutes | costs in as | number of telex | avg length telex | avg cost telex | number = | 0.3 |
|---------|-------------------|-------------|-----------------|------------------|----------------|----------|-----|
| USA | 4.0 | 240.00 | 2.0 | 2.0 | 120.00 | | |

| | | | | | |
|-----------------|-----|--------|-----|-----|--------|
| overall data | 4.0 | 240.00 | 2.0 | 2.0 | 120.00 |
|-----------------|-----|--------|-----|-----|--------|

| | | | |
|--------------------------|--------|--------|----------|
| Period : Sep 76 - Feb 77 | | | |
| Type of communication : | telex | | |
| For cost center : | 560 | | |
| Monthly average: | cost = | 126.00 | number = |
| | | | 1.0 |

| country | length in minutes | costs in as | number of telex | avg length telex | avg cost telex |
|---------|----------------------|----------------|--------------------|---------------------|-------------------|
| Iran | 2.0 | 156.00 | 1.0 | 2.0 | 156.00 |
| USA | 16.0 | 666.00 | 5.0 | 2.0 | 126.00 |

overall data 12.6 756.66 6.6 2.0 126.66 *****

 period : Sep 76 - Feb 77
 type of communication : telex
 for cost center : 610

monthly average: cost = 1621.17 number = 9.8

| country | length in minutes | costs in as | number of telex | avg length telex | avg cost telex | monthly average: | cost = 275.00 | number = 2.0 |
|---------|-------------------|-------------|-----------------|------------------|----------------|------------------|---------------|--------------|
| Brazil | 2.0 | 156.00 | 1.0 | 2.0 | 156.00 | | | |
| Canada | 3.0 | 180.00 | 1.0 | 3.0 | 180.00 | | | |
| Iran | 25.0 | 1945.00 | 9.0 | 2.8 | 216.11 | | | |
| Japan | 7.0 | 546.00 | 3.0 | 2.3 | 182.00 | | | |
| USA | 115.0 | 6900.00 | 45.0 | 2.6 | 153.33 | | | |

| overall data | 152.0 | 9727.00 | 59.0 | 2.6 | 164.96 | overall data | 23.0 | 1650.00 | 12.0 | 1.9 | 137.50 |
|--------------|-------|---------|------|-----|--------|--------------|------|---------|------|-----|--------|
|--------------|-------|---------|------|-----|--------|--------------|------|---------|------|-----|--------|

 period : Sep 76 - Feb 77
 type of communication : telex
 for cost center : 65C

monthly average: cost = 752.00 number = 6.5

| country | length in minutes | costs in as | number of telex | avg length telex | avg cost telex | monthly average: | ccst = 157.00 | number = 1.0 |
|-----------|-------------------|-------------|-----------------|------------------|----------------|------------------|---------------|--------------|
| Argentina | 5.0 | 468.00 | 4.0 | 1.5 | 117.00 | | | |
| Canada | 14.0 | 840.00 | 9.0 | 1.6 | 93.33 | | | |
| Iran | 3.0 | 234.00 | 2.0 | 1.5 | 117.00 | | | |
| Japan | 5.0 | 390.00 | 4.0 | 1.2 | 97.50 | | | |
| Kenya | 10.0 | 790.00 | 6.0 | 1.7 | 130.66 | | | |
| USA | 30.0 | 1800.00 | 14.0 | 2.1 | 129.57 | | | |

| overall data | 68.0 | 4512.00 | 39.0 | 1.7 | 115.69 | overall data | 13.0 | 9420.00 | 6.0 | 2.2 | 157.00 |
|--------------|------|---------|------|-----|--------|--------------|------|---------|-----|-----|--------|
|--------------|------|---------|------|-----|--------|--------------|------|---------|-----|-----|--------|

period : Sep 76 - Feb 77
type of communication : telex

for cost center : 730

monthly average: cost = 316.33

number = 1.3

country length in minutes

costs in as

number of telexs

avg length telex

avg cost telex

Japan 1.0 78.00 1.0 78.00

USA 12.0 1820.00 7.0 260.00

overall data 13.0 1898.00 8.0 237.25

period : Sep 76 - Feb 77
type of communication : telex

for cost center : 81C

monthly average: cost = 941.00

number = 6.5

country length in minutes

costs in as

number of telexs

avg length telex

avg cost telex

Canada 6.0 360.00 4.0 1.5 90.00

Japan 6.0 468.00 3.0 2.0 156.00

Kenya 3.0 234.00 2.0 1.5 117.00

Turkey 3.0 42.50 1.0 3.0 42.50

USA 6.0 360.00 2.0 3.0 190.00

period : Sep 76 - Feb 77
type of communication : telex

for cost center : 85C

monthly average: cost = 70.00

number = 0.8

country length in minutes

costs in as

number of telexs

avg length telex

avg cost telex

period : Sep 76 - Feb 77
type of communication : telex

for cost center : 770

monthly average: cost = 244.10

number = 2.0

country length in minutes

costs in as

number of telexs

avg length telex

avg cost telex

Canada 6.0 360.00 4.0 1.5 90.00

Japan 6.0 468.00 3.0 2.0 156.00

Kenya 3.0 234.00 2.0 1.5 117.00

Turkey 3.0 42.50 1.0 3.0 42.50

USA 6.0 360.00 2.0 3.0 190.00

period : Sep 76 - Feb 77
type of communication : telex
for cost center : 1

monthly average: cost = 510.47 number = 7.5

| country | length in minutes | costs in as | number of telex | avg length: telex | avg cost telex |
|-----------|-------------------|-------------|-----------------|-------------------|----------------|
| Canada | 5.0 | 300.00 | 4.0 | 1.2 | 75.00 |
| Iraq | 4.0 | 312.00 | 2.0 | 2.0 | 156.00 |
| Japan | 2.0 | 156.00 | 1.0 | 2.0 | 156.00 |
| Libya | 19.0 | 98.80 | 7.0 | 2.7 | 14.11 |
| South Afr | 3.0 | 156.00 | 2.0 | 1.5 | 78.00 |
| USA | 34.0 | 2640.00 | 29.0 | 1.2 | 70.34 |

overall data 67.0 3662.80 45.0 1.5 68.06

APPENDIX F

TRIPS

SAMPLE DATA :

For All Months and All Cost Centers
By Month for All Cost Centers
By Cost Center for the Whole Period

APPENDIX F: Trips

-74-

| country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|-----------------|-------------------|----------------|--------------------|--------------------|-----------------|
| Austria | 27.0 | 22316.00 | 9.0 | 3.0 | 826.52 |
| Belgium | 13.0 | 30999.00 | 3.0 | 4.3 | 2394.54 |
| Bulgaria | 60.0 | 88829.00 | 11.0 | 5.5 | 1480.48 |
| Canada | 75.0 | 54697.00 | 3.0 | 25.0 | 729.29 |
| CSSR | 18.0 | 15167.00 | 7.0 | 2.6 | 842.61 |
| Finland | 39.0 | 10112.00 | 6.0 | 6.5 | 2592.62 |
| France | 117.0 | 199987.00 | 20.0 | 5.8 | 1709.29 |
| FRG | 100.0 | 184642.00 | 32.0 | 3.1 | 1846.42 |
| Hungary | 18.0 | 15036.00 | 5.0 | 3.6 | 935.00 |
| Iran | 13.0 | 43367.00 | 2.0 | 6.5 | 3331.31 |
| Italy | 18.0 | 26852.00 | 6.0 | 3.0 | 1491.78 |
| Japan | 34.0 | 149096.00 | 3.0 | 11.3 | 4385.00 |
| Kenya | 61.0 | 48794.00 | 2.0 | 30.5 | 799.74 |
| Mexico | 20.0 | 42142.00 | 2.0 | 10.0 | 2107.10 |
| Netherla | 24.0 | 28512.00 | 3.0 | 8.0 | 1148.00 |
| Nigeria | 10.0 | 24660.00 | 1.0 | 10.0 | 2466.00 |
| Norway | 47.0 | 32000.00 | 3.0 | 15.7 | 690.95 |
| Poland | 4.0 | 2272.00 | 1.0 | 4.0 | 563.00 |
| Romania | 11.0 | 19633.00 | 1.0 | 11.0 | 1797.55 |
| Sweden | 20.0 | 36345.00 | 3.0 | 6.7 | 1917.25 |
| Switzerl | 48.0 | 76763.00 | 10.0 | 4.8 | 1599.23 |
| Turkey | 9.0 | 10110.00 | 1.0 | 8.0 | 1263.75 |
| UK | 139.0 | 126833.00 | 16.0 | 8.7 | 912.25 |
| USA | 365.0 | 322579.00 | 18.0 | 20.3 | 883.79 |
| USSR | 155.0 | 187539.00 | 17.0 | 9.1 | 1269.93 |
| Yugoslav | 18.0 | 25632.00 | 5.0 | 3.6 | 1424.00 |
| Overall data | | 1915332.00 | 196.0 | 7.7 | 1310.42 |

period : Sep 76 type of communication : trip
for cost center : C

| country | length in days | costs in as | number of trips | avg length trip | avg cost day | country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|--------------|----------------|-------------|-----------------|-----------------|--------------|----------|----------------|-------------|-----------------|-----------------|--------------|
| Austria | 2.0 | 1310.00 | 1.0 | 2.0 | 655.00 | Austria | 11.0 | 10584.00 | 4.0 | 2.8 | 962.18 |
| CSSR | 4.0 | 3242.00 | 2.0 | 2.0 | 810.50 | Bulgaria | 17.0 | 9575.00 | 2.0 | 8.5 | 563.24 |
| FRG | 21.0 | 21042.00 | 5.0 | 4.2 | 1002.00 | CSSR | 1.0 | 412.00 | 1.0 | 412.00 | 1.0 |
| Hungary | 7.0 | 4825.00 | 2.0 | 3.5 | 699.29 | Finland | 21.0 | 71951.00 | 5.0 | 4.2 | 3426.24 |
| Poland | 4.0 | 2272.00 | 1.0 | 4.0 | 563.00 | France | 36.0 | 38803.00 | 3.0 | 12.0 | 1077.86 |
| UK | 23.0 | 16890.00 | 2.0 | 11.5 | 473.48 | FRG | 25.0 | 44348.00 | 8.0 | 3.1 | 1773.92 |
| USA | 4.0 | 3775.00 | 1.0 | 4.0 | 943.75 | Iran | 13.0 | 43337.00 | 2.0 | 6.5 | 3331.31 |
| USSR | 6.0 | 5893.00 | 1.0 | 6.0 | 982.17 | Italy | 8.0 | 8135.00 | 2.0 | 4.0 | 1016.88 |
| ***** | | | | | | | | | | | |
| overall data | 71.0 | 53249.00 | 15.0 | 4.7 | 749.99 | Netherla | 9.0 | 18411.00 | 2.0 | 4.0 | 2045.67 |
| | | | | | | Nigeria | 10.0 | 24666.00 | 1.0 | 10.0 | 2466.00 |
| | | | | | | Sweden | 6.0 | 12545.00 | 1.0 | 6.0 | 2090.83 |
| | | | | | | Switzerl | 22.0 | 21375.00 | 3.0 | 7.3 | 971.59 |
| | | | | | | Turkey | 8.0 | 10110.00 | 1.0 | 8.0 | 1263.75 |
| | | | | | | UK | 7.0 | 9407.00 | 2.0 | 3.5 | 1343.86 |
| | | | | | | USA | 43.0 | 81424.00 | 4.0 | 10.8 | 1893.58 |
| | | | | | | USSR | 35.0 | 52724.00 | 4.0 | 8.7 | 1506.40 |
| | | | | | | Yugoslav | 55.0 | 43771.00 | 5.0 | 5.0 | 875.40 |

overall data 277.C 462148.CC 46.C 6.C 1668.4C

period : Dec 76
 type of communication : trip
 for cost center : 0

| country | length in days | costs in as | number of trips | avg length trip | avg cost day | country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|--------------|----------------|-------------|-----------------|-----------------|--------------|--------------|----------------|-------------|-----------------|-----------------|--------------|
| Austria | 1.0 | 184.00 | 1.0 | 1.0 | 184.00 | Austria | 7.0 | 8000.00 | 2.0 | 3.5 | 1142.86 |
| Belgium | 4.0 | 9952.00 | 1.0 | 4.0 | 2488.00 | Belgium | 1.0 | 6362.00 | 1.0 | 1.0 | 6362.00 |
| France | 11.0 | 13644.00 | 2.0 | 5.5 | 1240.36 | Bulgaria | 20.0 | 32246.00 | 3.0 | 6.7 | 1612.30 |
| FRG | 8.0 | 10655.00 | 1.0 | 8.0 | 1311.99 | CSSR | 6.0 | 3578.00 | 2.0 | 3.0 | 596.33 |
| Hungary | 3.0 | 2837.00 | 1.0 | 3.0 | 945.67 | France | 36.0 | 96519.00 | 9.0 | 4.0 | 2681.09 |
| Kenya | 14.0 | 28766.00 | 1.0 | 14.0 | 2054.71 | FRG | 9.0 | 13536.00 | 3.0 | 3.0 | 1504.00 |
| Mexico | 20.0 | 42142.00 | 2.0 | 10.0 | 2107.10 | Hungary | 8.0 | 7368.00 | 2.0 | 4.0 | 921.00 |
| Switzerl | 9.0 | 23320.00 | 3.0 | 3.0 | 2591.11 | Italy | 2.0 | 16156.00 | 2.0 | 1.0 | 5079.00 |
| UK | 37.0 | 42851.00 | 5.0 | 7.4 | 1158.14 | Japan | 14.0 | 46488.00 | 1.0 | 14.0 | 3322.57 |
| USA | 98.0 | 169293.00 | 8.0 | 12.0 | 1727.49 | Netherla | 15.0 | 10101.00 | 1.0 | 15.0 | 673.40 |
| USSR | 13.0 | 34859.00 | 3.0 | 4.3 | 2681.46 | Norway | 47.0 | 32000.00 | 3.0 | 15.7 | 686.85 |
| Yugoslav | 9.0 | 15377.00 | 3.0 | 3.0 | 1709.56 | Sweden | 6.0 | 16101.00 | 1.0 | 6.0 | 2683.33 |
| | | | | | | UK | 45.0 | 44603.00 | 4.0 | 11.3 | 991.18 |
| | | | | | | USA | 198.0 | 54387.00 | 4.0 | 49.5 | 274.68 |
| | | | | | | USSR | 29.0 | 24123.00 | 3.0 | 9.7 | 831.83 |
| | | | | | | Yugoslav | 4.0 | 5878.00 | 1.0 | 4.0 | 1469.50 |
| <hr/> | | | | | | | | | | | |
| overall data | 227.0 | 393886.00 | 31.0 | 7.3 | 1735.15 | overall data | 447.0 | 411445.00 | 42.0 | 10.6 | 920.46 |

period : Feb 77
type of communication : trip
for ccst center : 0

per hour. Saw it
type of communication :
for cost center : G

overall
data 261.0 2549C7.CC 29.0 9.3 976.55

APPENDIX F: Trips

-78-

period : Sep 76 - Feb 77
 type of communication : trip
 for cost center : 15C

monthly average: cost = 4289.50 number = 0.2

period : Sep 76 - Feb 77
 type of communication : ICC
 for cost center : 10C

monthly average: cost = 28919.17 number = 2.3

| country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|-------------|----------------|-------------|-----------------|-----------------|--------------|
| Bulgaria | 10.0 | 18475.00 | 2.0 | 5.0 | 1847.50 |
| Canada | 10.0 | 2460.00 | 1.0 | 10.0 | 246.00 |
| CSSR | 2.0 | 3735.00 | 1.0 | 2.0 | 1867.50 |
| Finland | 19.0 | 5925.00 | 4.0 | 4.8 | 3118.69 |
| France | 6.0 | 15274.00 | 1.0 | 6.0 | 2545.67 |
| Hungary | 2.0 | 1374.00 | 1.0 | 2.0 | 687.00 |
| Japan | 10.0 | 54530.00 | 1.0 | 10.0 | 5453.00 |
| Switzerland | 1.0 | 3700.00 | 1.0 | 1.0 | 3700.00 |
| USA | 15.0 | 10200.00 | 1.0 | 15.0 | 680.00 |
| USSR | 8.0 | 4512.00 | 1.0 | 8.0 | 564.00 |

| overall data | country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|--------------|---------|----------------|-------------|-----------------|-----------------|--------------|
| overall data | Austria | 5.0 | 4750.00 | 1.0 | 5.0 | 950.00 |

period : Sep 76 - Feb 77
 type of communication : trip
 for cost center : 11C

monthly average: cost = 11189.67 number = 0.7

| country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|---------|----------------|-------------|-----------------|-----------------|--------------|
| CSSR | 4.0 | 3242.00 | 2.0 | 2.0 | 810.50 |
| Japan | 10.0 | 48072.00 | 1.0 | 10.0 | 4807.20 |
| USSR | 6.0 | 15824.00 | 1.0 | 6.0 | 2637.33 |

| overall data | country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|--------------|---------|----------------|-------------|-----------------|-----------------|--------------|
| overall data | UK | 2.0 | 668.00 | 1.0 | 2.0 | 334.00 |

| overall data | country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|--------------|---------|----------------|-------------|-----------------|-----------------|--------------|
| overall data | 2.C | 663.00 | 1.C | 2.C | 334.00 | |

period : Sep 76 - Feb 77
type of communication : trip
for cost center : 21C

monthly average: cost = 389.67 number = 0.2

country length in days costs in as number of trips avg length trip avg cost day

Austria 1.0 2338.00 1.0 1.0 2338.00

overall data 1.0 2338.00 1.0 1.0 2338.00

period : Sep 76 - Feb 77
type of communication : trip
for cost center : 232

monthly average: cost = 1522.67 number = 0.2

country length in days costs in as number of trips avg length trip avg cost day

Bulgaria 4.0 9136.00 1.0 4.0 2294.00

overall data 4.0 9136.00 1.0 4.0 2294.00

period : Sep 76 - Feb 77
type of communication : trip
for cost center : 260

monthly average: cost = 2980.67 number = 0.3

country length in days costs in as number of trips avg length trip avg cost day

UK 13.0 17884.00 2.0 2.0 17884.00

overall data 13.0 17884.00 2.0 6.5 1375.69

overall data 6.0 12354.00 2.0 3.0 2142.33

APPENDIX F: Trips

-80-

period : Sep 76 - Feb 77
type of communication : trip
for cost center : 51C

monthly average: cost = 69092.84 number = 7.2

| country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|--------------|----------------|-------------|-----------------|-----------------|--------------|
| Austria | 1.0 | 134.00 | 1.0 | 1.0 | 184.00 |
| Belgium | 5.0 | 16314.00 | 2.0 | 2.5 | 3262.90 |
| Bulgaria | 3.0 | 7448.00 | 1.0 | 3.0 | 2482.67 |
| CSSR | 1.0 | 412.00 | 1.0 | 1.0 | 412.00 |
| France | 72.0 | 92078.00 | 9.0 | 8.0 | 1278.96 |
| FRG | 39.0 | 80678.00 | 13.0 | 3.0 | 2058.67 |
| Italy | 5.0 | 7121.00 | 2.0 | 2.5 | 1424.20 |
| Netherlands | 15.0 | 1C1C1.00 | 1.0 | 15.0 | 673.40 |
| Switzerland | 24.0 | 26127.00 | 3.0 | 8.0 | 1098.63 |
| UK | 13.0 | 15683.00 | 2.0 | 6.5 | 1206.38 |
| USA | 158.0 | 118026.00 | 5.0 | 31.6 | 747.00 |
| USSR | 24.0 | 4C395.00 | 3.0 | 9.0 | 1682.71 |
| overall data | | | | 6.0 | 14924.00 |

overall data 360.0 414557.00 43.0 8.4 1151.55

period : Sep 76 - Feb 77
type of communication : trip
for cost center : 52C

monthly average: cost = 2238.17 number = 0.3

| country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|--------------|----------------|-------------|-----------------|-----------------|--------------|
| France | 2.0 | 4654.00 | 1.0 | 2.0 | 2327.00 |
| Switzerland | 5.0 | 8775.00 | 1.0 | 5.0 | 1755.00 |
| overall data | 7.0 | 13429.00 | 2.0 | 3.5 | 1019.43 |

period : Sep 76 - Feb 77
type of communication : trip
for cost center : 54C

monthly average: cost = 2487.33 number = 0.3

| country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|--------------|----------------|-------------|-----------------|-----------------|--------------|
| FRG | 16.0 | 31176.00 | 5.0 | 2.0 | 3117.60 |
| UK | 16.0 | 2618.00 | 2.0 | 8.0 | 1351.13 |
| USA | 25.0 | 3C725.00 | 1.0 | 25.0 | 1229.00 |
| overall data | 51.0 | 83519.00 | 8.0 | 6.4 | 1637.63 |

APPENDIX F: Trips

-81-

period : Sep 76 - Feb 77 trip
type of communication :
for cost center : 56C

monthly average: cost = 3592.17 number = 0.8

| country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|---------|----------------|-------------|-----------------|-----------------|--------------|
| Belgium | 8.0 | 14685.00 | 1.0 | 8.0 | 1835.63 |
| FRG | 10.0 | 6868.00 | 4.0 | 2.5 | 686.80 |

| country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|--------------|----------------|-------------|-----------------|-----------------|--------------|
| overall data | 18.0 | 21553.00 | 5.0 | 3.6 | 1197.30 |

| country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|----------|----------------|-------------|-----------------|-----------------|--------------|
| Bulgaria | 16.0 | 14268.00 | 3.0 | 5.3 | 891.75 |
| Finland | 2.0 | 12695.00 | 1.0 | 2.0 | 634.75 |
| France | 9.0 | 21163.00 | 2.0 | 4.5 | 2351.44 |
| FRG | 8.0 | 14398.00 | 3.0 | 2.7 | 1799.75 |
| Hungary | 3.0 | 4517.00 | 1.0 | 3.0 | 1505.67 |
| Iran | 13.0 | 43367.00 | 2.0 | 6.5 | 2331.31 |
| Italy | 5.0 | 11596.00 | 2.0 | 2.5 | 2319.20 |
| Japan | 14.0 | 46483.00 | 1.0 | 14.0 | 3320.57 |
| Mexico | 20.0 | 42142.00 | 2.0 | 10.0 | 2107.10 |
| Ncrway | 47.0 | 32000.00 | 3.0 | 15.7 | 590.35 |
| UK | 30.0 | 20000.00 | 2.0 | 15.0 | 666.67 |
| USA | 31.0 | 71264.00 | 4.0 | 7.8 | 2299.94 |
| USSR | 6.0 | 19200.00 | 2.0 | 3.0 | 3200.00 |
| Yugoslav | 4.0 | 5373.00 | 1.0 | 4.0 | 1460.50 |

period : Sep 76 - Feb 77 trip
type of communication :
for cost center : 61C

monthly average: cost = 59819.50 number = 4.8

| country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|----------|----------------|-------------|-----------------|-----------------|--------------|
| Bulgaria | 16.0 | 14268.00 | 3.0 | 5.3 | 891.75 |
| Finland | 2.0 | 12695.00 | 1.0 | 2.0 | 634.75 |
| France | 9.0 | 21163.00 | 2.0 | 4.5 | 2351.44 |
| FRG | 8.0 | 14398.00 | 3.0 | 2.7 | 1799.75 |
| Hungary | 3.0 | 4517.00 | 1.0 | 3.0 | 1505.67 |
| Iran | 13.0 | 43367.00 | 2.0 | 6.5 | 2331.31 |
| Italy | 5.0 | 11596.00 | 2.0 | 2.5 | 2319.20 |
| Japan | 14.0 | 46483.00 | 1.0 | 14.0 | 3320.57 |
| Mexico | 20.0 | 42142.00 | 2.0 | 10.0 | 2107.10 |
| Ncrway | 47.0 | 32000.00 | 3.0 | 15.7 | 590.35 |
| UK | 30.0 | 20000.00 | 2.0 | 15.0 | 666.67 |
| USA | 31.0 | 71264.00 | 4.0 | 7.8 | 2299.94 |
| USSR | 6.0 | 19200.00 | 2.0 | 3.0 | 3200.00 |
| Yugoslav | 4.0 | 5373.00 | 1.0 | 4.0 | 1460.50 |

| country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|----------|----------------|-------------|-----------------|-----------------|--------------|
| Bulgaria | 16.0 | 14268.00 | 3.0 | 5.3 | 891.75 |
| Finland | 2.0 | 12695.00 | 1.0 | 2.0 | 634.75 |
| France | 9.0 | 21163.00 | 2.0 | 4.5 | 2351.44 |
| FRG | 8.0 | 14398.00 | 3.0 | 2.7 | 1799.75 |
| Hungary | 3.0 | 4517.00 | 1.0 | 3.0 | 1505.67 |
| Iran | 13.0 | 43367.00 | 2.0 | 6.5 | 2331.31 |
| Italy | 5.0 | 11596.00 | 2.0 | 2.5 | 2319.20 |
| Japan | 14.0 | 46483.00 | 1.0 | 14.0 | 3320.57 |
| Mexico | 20.0 | 42142.00 | 2.0 | 10.0 | 2107.10 |
| Ncrway | 47.0 | 32000.00 | 3.0 | 15.7 | 590.35 |
| UK | 30.0 | 20000.00 | 2.0 | 15.0 | 666.67 |
| USA | 31.0 | 71264.00 | 4.0 | 7.8 | 2299.94 |
| USSR | 6.0 | 19200.00 | 2.0 | 3.0 | 3200.00 |
| Yugoslav | 4.0 | 5373.00 | 1.0 | 4.0 | 1460.50 |

| overall data | 268.0 | 252417.00 | 29.0 | 7.2 | 1724.55 |
|--------------|-------|-----------|------|------|---------|
| overall data | 93.0 | 75674.00 | 5.0 | 19.6 | 812.95 |

| country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|---------|----------------|-------------|-----------------|-----------------|--------------|
| Belgium | 8.0 | 14685.00 | 1.0 | 8.0 | 1835.63 |
| FRG | 10.0 | 6868.00 | 4.0 | 2.5 | 686.80 |

| country | length in days | costs in as | number of trips | avg length trip | avg cost day |
|-------------|----------------|-------------|-----------------|-----------------|--------------|
| Austria | 5.0 | 2899.00 | 1.0 | 5.0 | 579.80 |
| Nigeria | 10.0 | 24660.00 | 1.0 | 10.0 | 2466.00 |
| Switzerland | 6.0 | 13892.00 | 2.0 | 3.0 | 2315.33 |
| USSR | 24.0 | 18864.00 | 1.0 | 24.0 | 786.00 |

| overall data | 93.0 | 75674.00 | 5.0 | 9.0 | 1340.33 |
|--------------|------|----------|-----|-----|---------|
| overall data | 45.0 | 60315.00 | 5.0 | 9.0 | 1340.33 |

| period : Sep 76 - Feb 77 type of communication : trip for cost center : 810 monthly average: cost = 19570.83 number = 2.3 | | | | | | | period : Sep 76 - Feb 77 type of communication : trip for cost center : 810 monthly average: cost = 53775.83 number = 5.0 | | | | | | |
|---|--|-------------|-----------------|-----------------|--------------|--------------|---|-------------|-----------------|-----------------|--------------|-------|--|
| country | length in days | costs in as | number of trips | avg length trip | avg cost day | country | length in days | costs in as | number of trips | avg length trip | avg cost day | | |
| Bulgaria | 8.0 | 8492.00 | 1.0 | 8.0 | 1061.50 | Bulgaria | 3.0 | 7900.00 | 1.0 | 3.0 | 2633.33 | | |
| CSSR | 5.0 | 4200.00 | 1.0 | 5.0 | 940.00 | Canada | 32.0 | 26500.00 | 1.0 | 32.0 | 828.12 | | |
| Finland | 18.0 | 29161.00 | 1.0 | 18.0 | 1620.06 | CSSR | 6.0 | 3578.00 | 2.0 | 3.0 | 596.33 | | |
| France | 3.0 | 9484.00 | 1.0 | 3.0 | 3161.33 | France | 25.0 | 57334.00 | 6.0 | 4.2 | 2293.36 | | |
| FRG | 14.0 | 28495.00 | 4.0 | 3.5 | 2035.36 | FRG | 7.0 | 9024.00 | 1.0 | 7.0 | 1289.14 | | |
| Hungary | 3.0 | 2837.00 | 1.0 | 3.0 | 945.67 | Hungary | 5.0 | 3451.00 | 1.0 | 5.0 | 690.20 | | |
| Netherland | 6.0 | 11190.00 | 1.0 | 6.0 | 1865.00 | Italy | 8.0 | 8135.00 | 2.0 | 4.0 | 1016.98 | | |
| UK | 33.0 | 23566.00 | 4.0 | 8.3 | 714.12 | Netherland | 3.0 | 7221.00 | 1.0 | 3.0 | 2407.00 | | |
| overall data | 90.0 | 117425.00 | 14.0 | 5.4 | 1364.72 | Romania | 11.0 | 19663.00 | 1.0 | 11.0 | 1787.55 | | |
| overall data | 282.0 | 322655.00 | 30.0 | 9.4 | 1144.17 | Sweden | 12.0 | 28645.00 | 2.0 | 6.0 | 2387.00 | | |
| overall data | 282.0 | 322655.00 | 30.0 | 9.4 | 1144.17 | UK | 18.0 | 26216.00 | 2.0 | 9.0 | 1456.44 | | |
| overall data | 94.0 | 58697.00 | 4.0 | 23.5 | 2407.00 | USA | 94.0 | 58697.00 | 4.0 | 23.5 | 619.05 | | |
| overall data | 50.0 | 54664.00 | 4.0 | 12.5 | 1093.28 | USSR | 50.0 | 54664.00 | 4.0 | 12.5 | 1528.38 | | |
| overall data | 8.0 | 12227.00 | 2.0 | 4.0 | 1528.38 | Yugoslav | 8.0 | 12227.00 | 2.0 | 4.0 | 1528.38 | | |
| overall data | 282.0 | 322655.00 | 30.0 | 9.4 | 1144.17 | ***** | ***** | ***** | ***** | ***** | ***** | | |
| period : Sep 76 - Feb 77 type of communication : trip for cost center : 770 monthly average: cost = 13648.00 number = 2.2 | period : Sep 76 - Feb 77 type of communication : trip for cost center : 850 monthly average: cost = 2078.67 number = 0.7 | | | | | | | ***** | ***** | ***** | ***** | ***** | |
| country | length in days | costs in as | number of trips | avg length trip | avg cost day | country | length in days | costs in as | number of trips | avg length trip | avg cost day | | |
| Austria | 11.0 | 5547.00 | 3.0 | 3.7 | 504.27 | FRG | 4.0 | 3348.00 | 1.0 | 4.0 | 837.00 | | |
| FRG | 8.0 | 10655.00 | 1.0 | 8.0 | 1331.38 | Poland | 4.0 | 2272.00 | 1.0 | 4.0 | 568.00 | | |
| Hungary | 5.0 | 2851.00 | 1.0 | 5.0 | 570.20 | UK | 14.0 | 1168.00 | 1.0 | 14.0 | 83.43 | | |
| Turkey | 8.0 | 10110.00 | 1.0 | 8.0 | 1263.75 | USSR | 18.0 | 5684.00 | 1.0 | 18.0 | 315.78 | | |
| USA | 16.0 | 16792.00 | 1.0 | 16.0 | 1049.50 | ***** | ***** | ***** | ***** | ***** | ***** | | |
| USSR | 19.0 | 28456.00 | 4.0 | 4.8 | 1495.05 | ***** | ***** | ***** | ***** | ***** | ***** | | |
| Yugoslav | 6.0 | 7527.00 | 2.0 | 3.0 | 1254.50 | ***** | ***** | ***** | ***** | ***** | ***** | | |
| overall data | 73.0 | 21552.00 | 13.0 | 5.6 | 1121.76 | overall data | 40.0 | 12472.00 | 4.0 | 10.0 | 311.90 | | |

APPENDIX G

VISITORS

SAMPLE DATA :

For All Months and All Cost Centers
By Month for All Cost Centers
By Cost Center for the Whole Period

APPENDIX G: Visitors

-84-

period : Sep 76 - Feb 77
type of communication : visit
for cost center : C

monthly average: cost = 0.00 number = 18.2

| country | length in days | costs in as | number of visits | avg length visit | avg cost day |
|-----------|----------------|-------------|------------------|------------------|--------------|
| Australia | 2.0 | 0.00 | 1.0 | 2.0 | 0.00 |
| Canada | 41.0 | 0.00 | 7.0 | 5.9 | 0.00 |
| CSSR | 19.0 | 0.00 | 2.0 | 9.5 | 0.00 |
| Egypt | 31.0 | 0.00 | 1.0 | 31.0 | 0.00 |
| France | 4.0 | 0.00 | 1.0 | 4.0 | 0.00 |
| FRC | 14.0 | 0.00 | 5.0 | 2.8 | 0.00 |
| GDR | 33.0 | 0.00 | 1.0 | 33.0 | 0.00 |
| Hungary | 10.0 | 0.00 | 2.0 | 5.0 | 0.00 |
| Italy | 34.0 | 0.00 | 3.0 | 11.3 | 0.00 |
| Japan | 4.0 | 0.00 | 3.0 | 1.3 | 0.00 |
| Mexico | 2.0 | 0.00 | 2.0 | 1.0 | 0.00 |
| Netherla | 3.0 | 0.00 | 1.0 | 3.0 | 0.00 |
| Poland | 136.0 | 0.00 | 11.0 | 12.4 | 0.00 |
| Sweden | 8.0 | 0.00 | 1.0 | 8.0 | 0.00 |
| Switzerl | 13.0 | 0.00 | 1.0 | 13.0 | 0.00 |
| UK | 116.0 | 0.00 | 11.0 | 10.5 | 0.00 |
| USA | 247.0 | 0.00 | 37.0 | 6.7 | 0.00 |
| USSR | 425.0 | 0.00 | 19.0 | 22.4 | 0.00 |

overall data 1142.0 0.00 109.0 10.5 0.00

APPENDIX G: Visitors

-85-

period : Nov 76
type of communication : visit
for cost center : 0

| country | length in days | costs in as | number of visits | avg length visit | avg cost day |
|--------------|----------------|-------------|------------------|------------------|--------------|
| Egypt | 31.0 | C.CC | 1.C | 31.0 | 0.00 |
| FRG | 6.0 | C.CC | 2.0 | 3.C | 0.00 |
| Japan | 2.0 | C.CC | 1.0 | 2.C | 0.00 |
| Poland | 28.0 | C.CC | 1.C | 28.C | 0.00 |
| UK | 31.0 | C.CC | 1.C | 31.C | 0.00 |
| USA | 93.0 | C.CC | 13.0 | 7.2 | 0.00 |
| USSR | 179.0 | C.CC | 8.C | 22.4 | 0.00 |
| overall data | 370.0 | C.CC | 27.0 | 13.7 | 0.CC |

| country | length in days | costs in as | number of visits | avg length visit | avg cost day |
|--------------|----------------|-------------|------------------|------------------|--------------|
| Canada | 14.0 | 0.00 | 3.0 | 4.7 | 0.00 |
| CSSR | 7.0 | 0.00 | 1.C | 7.C | 0.00 |
| FRG | 7.0 | 0.00 | 2.0 | 3.5 | 0.00 |
| Italy | 32.0 | 0.00 | 1.C | 32.C | 0.00 |
| Japan | 31.C | 0.00 | 1.C | 31.C | 0.00 |
| Poland | 34.0 | 0.00 | 4.0 | 8.5 | 0.00 |
| Switzerl | 13.0 | 0.00 | 1.0 | 13.0 | 0.00 |
| UK | 25.C | 0.00 | 4.C | 6.2 | 0.00 |
| USA | 46.C | 0.00 | 6.0 | 7.7 | 0.00 |
| USSR | 13C.C | 0.00 | 5.C | 26.0 | 0.00 |
| overall data | 309.0 | C.00 | 28.C | 11.0 | 0.00 |

period : Oct 76
type of communication : visit
for cost center : C

| country | length in days | costs in as | number of visits | avg length visit | avg cost day |
|--------------|----------------|-------------|------------------|------------------|--------------|
| Australia | 2.0 | C.CC | 1.C | 2.C | 0.00 |
| Canada | 26.0 | C.CC | 3.0 | 8.7 | 0.00 |
| CSSR | 12.C | C.CC | 1.C | 12.0 | 0.00 |
| FRG | 1.C | C.CC | 1.C | 1.C | 0.00 |
| GDR | 33.0 | C.CC | 1.C | 33.C | 0.00 |
| Italy | 2.0 | C.CC | 2.0 | 1.0 | 0.00 |
| Poland | 47.0 | C.CC | 2.C | 23.5 | 0.00 |
| Sweden | 8.C | C.CC | 1.C | 9.C | 0.00 |
| UK | 38.C | C.CC | 2.C | 19.C | 0.00 |
| USA | 26.C | C.CC | 5.C | 5.2 | 0.00 |
| USSR | 9C.C | C.CC | 3.C | 3C.C | 0.00 |
| overall data | 285.0 | C.CC | 22.0 | 13.C | C.CC |

| country | length in days | costs in as | number of visits | avg length visit | avg cost day |
|--------------|----------------|-------------|------------------|------------------|--------------|
| Canada | 1.C | 0.00 | 1.C | 1.0 | C.CC |
| France | 4.C | 0.00 | 1.0 | 4.0 | C.CC |
| Hungary | 1C.0 | 0.00 | 2.C | 5.C | 0.00 |
| Japan | 1.C | 0.00 | 1.C | 1.C | 0.00 |
| Netherla | 3.C | 0.00 | 1.C | 3.C | C.CC |
| Poland | 8.C | 0.00 | 1.C | 8.0 | C.CC |
| UK | 9.0 | 0.00 | 2.C | 4.5 | C.CC |
| USA | 4C.C | 0.00 | 5.C | 8.C | 0.00 |
| overall data | 76.C | C.CC | 14.0 | 5.4 | 0.00 |

period : Jan 77
 type of communication : visit
 for cost center : C

| country | length in days | costs in as | number of visits | avg length visit | avg cost day |
|---------|----------------|-------------|------------------|------------------|--------------|
| Poland | 9.0 | 0.00 | 1.0 | 9.0 | 0.00 |
| USA | 38.0 | 0.00 | 6.0 | 6.3 | 0.00 |

| overall data | 47.0 | 0.00 | 7.0 | 6.7 | 0.00 |
|--------------|------|------|-----|-----|------|
|--------------|------|------|-----|-----|------|

period : Feb 77
 type of communication : visit
 for cost center : C

| country | length in days | costs in as | number of visits | avg length visit | avg cost day |
|---------|----------------|-------------|------------------|------------------|--------------|
| Mexico | 2.0 | 0.00 | 2.0 | 1.0 | 0.00 |
| Poland | 10.0 | 0.00 | 2.0 | 5.0 | 0.00 |
| UK | 13.0 | 0.00 | 2.0 | 6.5 | 0.00 |
| USA | 4.0 | 0.00 | 2.0 | 2.0 | 0.00 |
| USSR | 26.0 | 0.00 | 3.0 | 8.7 | 0.00 |

| overall data | 55.0 | 0.00 | 11.0 | 5.0 | 0.00 |
|--------------|------|------|------|-----|------|
|--------------|------|------|------|-----|------|

-87-

period : Sep 76 - Feb 77 visit
type of communication :
for cost center : 510
monthly average: cost 2

| monthly average: | cost | = | €.00 | number | = | 1.8 | country | length in days | length in days | costs in as | number of visits | avg length visit | avg cost day | country | length in days | costs in as | number of visits | avg length visit | avg cost day |
|------------------|------|---|------|--------|---|-----|-------------|----------------|----------------|-------------|------------------|------------------|--------------|---------|----------------|-------------|------------------|------------------|--------------|
| Canada | 1.0 | | €.00 | 0.00 | | 1.0 | France | 4.0 | 4.0 | 0.00 | 1.0 | 4.0 | 0.00 | FRG | 12.0 | 0.00 | 4.0 | 3.0 | 0.00 |
| Japan | 3.0 | | €.00 | 0.00 | | 2.0 | Mexico | 2.0 | 2.0 | 0.00 | 1.0 | 2.0 | 0.00 | Poland | 10.0 | 0.00 | 5.0 | 1.0 | 0.00 |
| SA | 10.0 | | €.00 | 0.00 | | 8.0 | Switzerland | 13.0 | 13.0 | 0.00 | 1.0 | 13.0 | 0.00 | UK | 62.0 | 0.00 | 4.0 | 15.5 | 0.00 |
| | | | | | | | USA | 23.0 | 23.0 | 0.00 | 5.0 | 5.0 | 0.00 | | | | | | 4.6 |

Overall 14.6 6.66 11.0 1.3 0.00
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Period : Sep 76 - Feb 77
Type of communication : visit
or cost center : 100

| | | | | | | | | | | | | |
|------------------|--------|------|----------|-----|-----------------------|---------------------|-----------------------------------|-------------------------|--------|------|----------|-----|
| monthly average: | cost = | 0.60 | number = | 2.8 | avg cost day visit | avg length visit | number of visits in a month | monthly average: | cost = | 0.00 | number = | 0.7 |
| | | | | | | | | type of communication : | visit | | | |
| | | | | | | | | for cost center : | 610 | | | |

| | costs in as | length in days | country | number of visits | avg length visit | avg cost day |
|---------|----------------|-------------------|---------|---------------------|---------------------|-----------------|
| IG | 2.0 | 5.0 | C.CC | 1.0 | 2.0 | 0.00 |
| A | 59.0 | 9.0 | C.CC | 6.6 | 9.0 | 0.00 |
| ISR | 112.0 | 7.0 | C.CC | 16.0 | 7.0 | 0.00 |
| Hungary | | 10.0 | | | 2.0 | 5.0 |
| USA | | 47.0 | | | 2.0 | 23.5 |

erally
ata 173.0 C. CC 17.6 1C.2 C.CC

APPENDIX G: Visitors

- 88 -

period : Sep 76 - Feb 77
 type of communication : visit
 for cost center : 65C

monthly average: cost = 0.00 number = 2.3

| country | length in days | costs in as | number of visits | avg length visit | avg cost day |
|---------|----------------|-------------|------------------|------------------|--------------|
| Canada | 37.0 | 0.00 | 5.0 | 7.4 | 0.00 |
| CSSR | 12.0 | 0.00 | 1.0 | 12.0 | 0.00 |
| Egypt | 31.0 | 0.00 | 1.0 | 31.0 | 0.00 |
| Italy | 32.0 | 0.00 | 1.0 | 32.0 | 0.00 |
| Poland | 28.0 | 0.00 | 1.0 | 28.0 | 0.00 |
| UK | 31.0 | 0.00 | 1.0 | 31.0 | 0.00 |
| USA | 23.0 | 0.00 | 3.0 | 7.7 | 0.00 |
| USSR | 15.0 | 0.00 | 1.0 | 15.0 | 0.00 |

overall data 209.0 C.00 14.9 0.00

period : Sep 76 - Feb 77
 type of communication : visit
 for cost center : 77C

monthly average: cost = 0.00 number = 3.7

| country | length in days | costs in as | number of visits | avg length visit | avg cost day |
|----------|----------------|-------------|------------------|------------------|--------------|
| CSSR | 7.0 | 0.00 | 1.0 | 7.0 | 0.00 |
| GDR | 33.0 | 0.00 | 1.0 | 33.0 | 0.00 |
| Netherla | 3.0 | 0.00 | 1.0 | 3.0 | 0.00 |
| Poland | 8.0 | 0.00 | 1.0 | 8.0 | 0.00 |
| UK | 14.0 | 0.00 | 1.0 | 14.7 | 0.00 |
| USA | 31.0 | 0.00 | 3.0 | 10.3 | 0.00 |
| USSR | 163.0 | 0.00 | 6.0 | 27.2 | 0.00 |

overall data 339.0 C.00 22.0 15.4 C.00

period : Sep 76 - Feb 77
 type of communication : visit
 for cost center : 81C

monthly average: cost = 0.00 number = 1.8

| country | length in days | costs in as | number of visits | avg length visit | avg cost day |
|---------|----------------|-------------|------------------|------------------|--------------|
| Canada | 3.0 | 0.00 | 1.0 | 3.0 | 0.00 |
| Italy | 2.0 | 0.00 | 1.0 | 2.0 | 0.00 |
| Japar. | 1.0 | 0.00 | 1.0 | 1.0 | 0.00 |
| Poland | 10.0 | 0.00 | 2.0 | 5.0 | 0.00 |
| Sweden | 8.0 | 0.00 | 1.0 | 8.0 | 0.00 |
| UK | 5.0 | 0.00 | 1.0 | 5.0 | 0.00 |
| USA | 40.0 | 0.00 | 3.0 | 13.3 | 0.00 |

overall data 69.0 C.00 11.0 6.0 C.00

period : Sep 76 - Feb 77
 type of communication : visit
 for cost center : 73C

monthly average: cost = 0.00 number = 1.3

| country | length in days | costs in as | number of visits | avg length visit | avg cost day |
|----------|----------------|-------------|------------------|------------------|--------------|
| Australi | 2.0 | 0.00 | 1.0 | 2.0 | 0.00 |
| UK | 4.0 | 0.00 | 1.0 | 4.0 | 0.00 |
| USA | 14.0 | 0.00 | 4.0 | 3.5 | 0.00 |
| USSR | 40.0 | 0.00 | 2.0 | 20.0 | 0.00 |

overall data 60.0 C.00 11.0 6.0 C.00

APPENDIX H

WORKSHOPS

SAMPLE DATA :

For All Months and All Cost Centers
By Month for All Cost Centers
By Cost Center for the Whole Period

Period : Sep 76 - Feb 77
type of communication : workshop
for cost center : 0

country length in nr.of number of avg length avg nr.
 days persons workshops workshop persons
Austria 37.0 410.00 12.0 3.1 34.17

 period : Sep 76
 type of communication : workshop
 for cost center : 0

| country | length in days | nr.of persons | number of workshops | avg length workshop | avg nr. persons |
|---------|----------------|---------------|---------------------|---------------------|-----------------|
| Austria | 6.0 | 92.00 | 3.0 | 2.0 | 30.67 |

 period : Oct 76
 type of communication : workshop
 for cost center : C

| country | length in days | nr.of persons | number of workshops | avg length workshop | avg nr. persons |
|---------|----------------|---------------|---------------------|---------------------|-----------------|
| Austria | 8.0 | 79.00 | 2.0 | 4.0 | 39.50 |

 period : Nov 76
 type of communication : workshop
 for cost center : C

| country | length in days | nr.of persons | number of workshops | avg length workshop | avg nr. persons |
|---------|----------------|---------------|---------------------|---------------------|-----------------|
| Austria | 2.0 | 40.00 | 1.0 | 2.0 | 40.00 |

 period : Dec 76
 type of communication : workshop
 for cost center : 0

| country | length in days | nr.of persons | number of workshops | avg length workshop | avg nr. persons |
|---------|----------------|---------------|---------------------|---------------------|-----------------|
| Austria | 7.0 | 52.00 | 2.0 | 3.5 | 26.00 |

 period : Jan 77
 type of communication : workshop
 for cost center : 0

| country | length in days | nr.of persons | number of workshops | avg length workshop | avg nr. persons |
|---------|----------------|---------------|---------------------|---------------------|-----------------|
| Austria | 14.0 | 147.00 | 4.0 | 3.5 | 36.75 |

 period : Feb 77
 type of communication : workshop
 for cost center : 0

| country | length in days | nr.of persons | number of workshops | avg length workshop | avg nr. persons |
|---------|----------------|---------------|---------------------|---------------------|-----------------|
| Austria | | | | | |

-92-

period : Sep 76 - Feb 77
 type of communication : workshop
 for cost center : 730

| country | length in days | nr.of persons | number of workshops | avg length workshop | avg nr. persons |
|---------|----------------|---------------|---------------------|---------------------|-----------------|
| Austria | 4.0 | 40.00 | | 1.0 | 4.0 |
| | | | | | 40.00 |

period : Sep 76 - Feb 77
 type of communication : workshop
 for cost center : 510

| country | length in days | nr.of persons | number of workshops | avg length workshop | avg nr. persons |
|---------|----------------|---------------|---------------------|---------------------|-----------------|
| Austria | 3.0 | 12.00 | 1.0 | 3.0 | 12.00 |
| | | | | | |

| country | length in days | nr.of persons | number of workshops | avg length workshop | avg nr. persons |
|---------|----------------|---------------|---------------------|---------------------|-----------------|
| Austria | 3.0 | 12.00 | 1.0 | 3.0 | 12.00 |
| | | | | | |

period : Sep 76 - Feb 77
 type of communication : workshop
 for cost center : 610

| country | length in days | nr.of persons | number of workshops | avg length workshop | avg nr. persons |
|---------|----------------|---------------|---------------------|---------------------|-----------------|
| Austria | 1.0 | 10.00 | 1.0 | 1.0 | 10.00 |
| | | | | | |

period : Sep 76 - Feb 77
 type of communication : workshop
 for cost center : 650

| country | length in days | nr.of persons | number of workshops | avg length workshop | avg nr. persons |
|---------|----------------|---------------|---------------------|---------------------|-----------------|
| Austria | 16.0 | 119.00 | 4.0 | 4.0 | 29.75 |
| | | | | | |

| country | length in days | nr.of persons | number of workshops | avg length workshop | avg nr. persons |
|---------|----------------|---------------|---------------------|---------------------|-----------------|
| Austria | 5.0 | 82.00 | 2.0 | 2.0 | 41.00 |
| | | | | | |

APPENDIX I

MAIL

SAMPLE DATA :

For All Months and All Cost Centers
By Month for All Cost Centers
By Cost Center for the Whole Period

period : Sep 76 - Feb 77 mail
type of communication :
for cost center : C

monthly average: ccst = 99309.34 number = 6620.7

country length in costs number of avg length avg cost
 items in as items item item
 all C.C 592856.06 39724.2 C.C 15.00

| country | length in items | costs in as | number of items | avg length item | avg cost item | costs in as | number of items | avg length: item | avg cost item | |
|---------|--------------------|----------------|--------------------|--------------------|------------------|----------------|--------------------|---------------------|------------------|-------|
| all | C.C | 85994.70 | 5732.9 | 0.C | 15.C0 | C.C | 121914.60 | 8127.8 | C.C | 15.C0 |

| country | length in items | costs in as | number of items | avg item length | avg cost item | country | length in items | costs in as | number of items | avg item length | avg cost item |
|---------|-----------------|-------------|-----------------|-----------------|---------------|---------|-----------------|-------------|-----------------|-----------------|---------------|
| all | 0.0 | 7CC58.8C | 4670.8 | 0.0 | 15.00 | all | 0.0 | 88574.41 | 59C5.1 | 0.0 | 15.00 |

| country | length in items | ccsts ir. as | number of items | avg length item | avg cost item | country | length in items | costs in as | number of items | avg length item | avg cost item |
|---------|-----------------|--------------|-----------------|-----------------|---------------|---------|-----------------|-------------|-----------------|-----------------|---------------|
| all | 0.C | 113724.3C | 7581.7 | 0.C | 15.00 | all | 0.C | 115589.2C | 7705.9 | 0.C | 15.00 |

APPENDIX I: Mail

-96-

 period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 100
 monthly average: cost = 15428.92 number = 1028.6
 country length in costs number of avg length avg cost
 items in as items item item item
 all 0.C 92573.50 5171.6 C.C 15.00

 period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 130
 monthly average: cost = 718.07 number = 47.9
 country length in costs number of avg length avg cost
 items in as items item item item
 all 0.C 0.C 4308.40 287.2 C.C 15.00

 period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 140
 monthly average: cost = 2028.50 number = 135.2
 country length in costs number of avg length avg cost
 items in as items item item item
 all 0.C 0.C 12171.00 811.3 C.C 15.00

 period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 150
 monthly average: cost = 176.92 number = 11.8
 country length in costs number of avg length avg cost
 items in as items item item item
 all C.C 1625.0 C.C 15.00

| country | length in items | costs in as | number of items | avg length item | avg cost item | monthly average: | cost = | 353.58 | number = 23.6 |
|---------|-----------------|-------------|-----------------|-----------------|---------------|------------------|--------|--------|---------------|
| all | C.C | 16739.50 | 1115.9 | 0.0 | 15.00 | | | | |

| country | length in items | costs in as | number of items | avg length item | avg cost item | monthly average: | cost = | 606.95 | number = 40.5 |
|---------|-----------------|-------------|-----------------|-----------------|---------------|------------------|--------|--------|---------------|
| all | C.C | 3641.70 | 242.9 | | | | | | |

| country | length in items | costs in as | number of items | avg length item | avg cost item | monthly average: | cost = | 220.92 | number = 14.8 |
|---------|-----------------|-------------|-----------------|-----------------|---------------|------------------|--------|--------|---------------|
| all | C.C | 1325.50 | 88.5 | | | | | | |

| country | length in items | costs in as | number of items | avg length item | avg cost item | monthly average: | cost = | 9.5 | number = 9.5 |
|---------|-----------------|-------------|-----------------|-----------------|---------------|------------------|--------|-----|--------------|
| all | C.C | 764.50 | 50.0 | C.C | 15.00 | | | | |

-98-

 period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 230
 monthly average: cost = 40.58 number = 2.7
 country length in costs number of avg length avg cost
 items in as items item item
 all 0.0 243.50 16.3 0.0 15.00

 period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 240
 monthly average: cost = 208.42 number = 13.9
 country length in costs number of avg length avg cost
 items in as items item item
 all 0.0 1250.50 83.4 0.0 15.00

 period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 250
 monthly average: cost = 4.00 number = 0.3
 country length in costs number of avg length avg cost
 items in as items item item
 all 0.0 24.00 1.6 0.0 15.00

 period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 231
 monthly average: cost = 2.42 number = 0.2
 country length in costs number of avg length avg cost
 items in as items item item
 all 0.0 14.50 1.0 0.0 15.00

 period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 232
 monthly average: cost = 270.80 number = 18.0
 country length in costs number of avg length avg cost
 items in as items item item
 all 0.0 1624.80 108.2 0.0 15.00

-99-

 period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 27C
 monthly average: cost = 22.50 number = 1.5
 country length in costs number of avg length avg cost
 items in as items item item
 all 0.0 135.00 9.0 0.0 15.00

 period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 520
 monthly average: cost = 2.50 number = 0.2
 country length in costs number of avg length avg cost
 items in as items item item
 all 0.0 15.00 1.0 C.0 15.00

 period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 550
 monthly average: cost = 555.50 number = 37.0
 country length in costs number of avg length avg cost
 items in as items item item
 all 0.0 3333.00 222.1 C.0 15.00

 period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 56C
 monthly average: cost = 1637.93 number = 109.2
 country length in costs number of avg length avg cost
 items in as items item item
 all C.0 9827.60 655.1 C.0 15.00

-100-

 period : Sep 76 - Feb 77 type of communication : mail
 for cost center : 61C
 monthly average: ccst = 5398.73 number = 360.0

| country | length in items | costs in as | number of items | avg length item | avg cost item |
|---------|-----------------|-------------|-----------------|-----------------|---------------|
| all | 0.C | 32392.4C | 2159.8 | 0.C | 15.C0 |

 period : Sep 76 - Feb 77 type of communication : mail
 for cost center : 680
 monthly average: cost = 155.33 number = 10.4

| country | length in items | costs in as | number of items | avg length item | avg cost item |
|---------|-----------------|-------------|-----------------|-----------------|---------------|
| all | | | C.0 | 932.0C | 62.2 |

 period : Sep 76 - Feb 77 type of communication : mail
 for cost center : 70C
 monthly average: cost = 2.00 number = 0.1

| country | length in items | costs in as | number of items | avg length item | avg cost item |
|---------|-----------------|-------------|-----------------|-----------------|---------------|
| all | | | C.C | 12.00 | 0.C |

 period : Sep 76 - Feb 77 type of communication : mail
 for cost center : 73C
 monthly average: cost = 5802.73 number = 386.9

| country | length in items | costs in as | number of items | avg length item | avg cost item |
|---------|-----------------|-------------|-----------------|-----------------|---------------|
| all | C.C | 727.5C | 61.5 | C.C | 15.CC |

 period : Sep 76 - Feb 77 type of communication : mail
 for cost center : 67C
 monthly average: cost = 153.83 number = 10.3

| country | length in items | costs in as | number of items | avg length item | avg cost item |
|---------|-----------------|-------------|-----------------|-----------------|---------------|
| all | C.C | 34816.4C | 2321.1 | C.0 | 15.CC |

-101-

period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 770

monthly average: cost = 2565.27 number = 171.0

| country | length in items | costs in as | number of items | avg length item | avg cost item |
|---------|-----------------|-------------|-----------------|-----------------|---------------|
| all | 0.0 | 15391.6C | 1C26.1 | C.0 | 15.00 |

 period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 780

monthly average: cost = 9.17 number = C.6

| country | length in items | costs in as | number of items | avg length item | avg cost item |
|---------|-----------------|-------------|-----------------|-----------------|---------------|
| all | 0.0 | 55.0C | 3.7 | 0.0 | 15.00 |

 period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 810

monthly average: cost = 9506.77 number = 640.4

| country | length in items | costs in as | number of items | avg length item | avg cost item |
|---------|-----------------|-------------|-----------------|-----------------|---------------|
| all | C.C | 5764C.6C | 3842.6 | C.C | 15.00 |

 period : Sep 76 - Feb 77 mail
 type of communication :
 for cost center : 850

monthly average: cost = 2934.58 number = 195.7

| country | length in items | costs in as | number of items | avg length item | avg cost item |
|---------|-----------------|-------------|-----------------|-----------------|---------------|
| all | 0.0 | 17607.50 | 1174.1 | C.0 | 15.00 |

APPENDIX J

REPORTS

SAMPLE DATA :

For All Months and All Cost Centers
By Month for All Cost Centers
By Cost Center for the Whole Period

period : Sep 76 - Feb 77
type of communication : report
for cost center : C

monthly average: cost = 162845.83 number = 8.2

country length in costs number of avg length avg cost
 pages in as reports report page
all 3553.0 977075.00 49.0 72.5 275.0C

-104-

| ***** period : Dec 76 type of communication : report for cost center : 0 | | | | | |
|---|-----------------|-------------|-------------------|-------------------|---------------|
| country | length in pages | costs in as | number of reports | avg length report | avg cost page |
| all | 325.0 | 89375.00 | 8.0 | 40.6 | 275.00 |

| ***** period : Sep 76 type of communication : report for cost center : C | | | | | |
|---|-----------------|-------------|-------------------|-------------------|---------------|
| country | length in pages | costs in as | number of reports | avg length report | avg cost page |
| all | 819.0 | 225225.00 | 5.0 | 163.8 | 275.00 |

| ***** period : Oct 76 type of communication : report for cost center : C | | | | | |
|---|-----------------|-------------|-------------------|-------------------|---------------|
| country | length in pages | costs in as | number of reports | avg length report | avg cost page |
| all | 669.0 | 183975.00 | 7.0 | 96.6 | 275.00 |

| ***** period : Jan 77 type of communication : report for cost center : 0 | | | | | |
|---|-----------------|-------------|-------------------|-------------------|---------------|
| country | length in pages | costs in as | number of reports | avg length report | avg cost page |
| all | 333.0 | 91575.00 | 7.0 | 47.6 | 275.00 |

| ***** period : Feb 77 type of communication : report for cost center : 0 | | | | | |
|---|-----------------|-------------|-------------------|-------------------|---------------|
| country | length in pages | costs in as | number of reports | avg length report | avg cost page |
| all | 623.0 | 171325.00 | 11.0 | 56.6 | 275.00 |

| ***** period : Nov 76 type of communication : report for cost center : C | | | | | |
|---|-----------------|-------------|-------------------|-------------------|---------------|
| country | length in pages | costs in as | number of reports | avg length report | avg cost page |
| all | | | | | |

-105-

 period : Sep 76 - Feb 77
 type of communication : report
 for cost center : 160
 monthly average: cost = 687.50 number = 0.2
 country length in costs number of avg length avg cost
 pages in as reports report page
 all 15.0 4125.00 1.0 15.0 275.00

 period : Sep 76 - Feb 77
 type of communication : report
 for cost center : 650
 monthly average: cost = 21358.33 number = 1.3
 country length in costs number of avg length avg cost
 pages in as reports report page
 all 466.0 128150.00 8.0 58.3 275.00

 period : Sep 76 - Feb 77
 type of communication : report
 for cost center : 730
 monthly average: cost = 13200.00 number = 1.3
 country length in costs number of avg length avg cost
 pages in as reports report page
 all 288.0 79200.00 8.0 36.0 275.00

 period : Sep 76 - Feb 77
 type of communication : report
 for cost center : 510
 monthly average: cost = 45420.83 number = 1.8
 country length in costs number of avg length avg cost
 pages in as reports report page
 all 991.0 272525.00 11.0 90.1 275.00

 period : Sep 76 - Feb 77
 type of communication : report
 for cost center : 610
 monthly average: cost = 34100.00 number = 0.7
 country length in costs number of avg length avg cost
 pages in as reports report page
 all 744.0 204500.00 4.0 196.0 275.00

period : Sep 76 - Feb 77
type of communication : report
for cost center : 81C

monthly average: cost = 20212.50 number = 1.7

| country | length in pages | costs in as reports | number of report | avg length page | avg cost page |
|---------|-----------------|---------------------|------------------|-----------------|---------------|
| all | 441.0 | 121275.00 | 10.C | 44.1 | 275.00 |

period : Sep 76 - Feb 77
type of communication : report
for cost center : 850

monthly average: cost = 5500.00 number = 0.5

| country | length in pages | costs in as reports | number of report | avg length page | avg cost page |
|---------|-----------------|---------------------|------------------|-----------------|---------------|
| all | 126.0 | 33666.00 | 3.C | 46.0 | 275.00 |

